



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	KRISHNASAMY COLLEGE OF EDUCATION FOR WOMEN
Name of the head of the Institution	Dr .R.MUTHUMANICKAM
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04132615394
Mobile no.	9443149383
Registered Email	kcednprinci@gmail.com
Alternate Email	dr.muthumanickam@rediffmail.com
Address	MANAPATTU, BAHOUR COMMUNE, PUDUCHERRY - 607 402.
City/Town	PUDUCHERRY
State/UT	Puducherry
Pincode	607402

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr. G. MANJULA			
Phone no/Alternate Phone no.		04132615394			
Mobile no.		9787508421			
Registered Email		iqackcedn@gmail.com			
Alternate Email		gmanjula1973@yahoo.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.kcedn.org/naacagar.htm">http://www.kcedn.org/naacagar.htm</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://www.kcedn.org/calendar.htm">http://www.kcedn.org/calendar.htm</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.54	2012	05-Jul-2012	04-Jul-2017
<b>6. Date of Establishment of IQAC</b>			04-Jul-2016		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Quiz Competition conducted by PudukkottaiThirukkuralMandram		16-Oct-2016 1		1	

(Pudimam), Puducherry		
Drama Activities, Yoga Practice & Reading and Reflecting on Texts in EPC Courses practices with Magazine	15-Oct-2016 1	38
Special program on World Tourism Day	28-Sep-2016 1	38
Awareness program on Dengue &Chickunguniya	26-Sep-2016 1	38
Competitions conducted by Puducherry Traffic Police Department	10-Sep-2016 1	6
School Internship to 2nd year B.Ed. student-teachers(first spell)	09-Sep-2016 60	24
Orientation Programme for the first Year student-teachers (Freshers)	16-Aug-2016 5	38
A Rally & Awareness Program on Run for Rio, International Youth Day and 70th Independence Day Celebration	12-Aug-2016 1	62
Continuous Awareness programmes SwacchPuducherry	11-Aug-2016 20	62
Orientation Programme for the Second Year student-teachers	01-Jul-2016 5	24
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<p>Quality Culture : The IQAC members have involved themselves in the quality improvement of the college and enabled to develop quality culture in the college which in turn will enables all the members of the college at all levels to work in such way to sustain and promote the quality of the college in all aspects.</p>	
<p>Curriculum Transactions and Evaluation Process : The implementation of curriculum transactions and evaluation process are made systematic with the involvement of all the members of the staff with the proper documents, consultation, feedback and co-operation to achieve highest percentage of student achievement and placement.</p>	
<p>Generate Funds for Project and Schemes : The IQAC insisted and motivated with the suggestion to generate funds for project and schemes from outside. Particularly from the Government of India Agencies to undertake projects, programmes etc., for the benefit of the stakeholders, the students and teachers in schools and colleges.</p>	
<p>Sending Timely Report with Photos: The cell insisted to follow all the guidelines issued by Government of India, Puducherry Government, UGC, NCTE and other agencies and undertaking all the recognised programmes on the dates notified and send the timely report with photos to the concerned organisation.</p>	
<p>Students and Staff Development : The IQAC of the college analyses the welfare and the development of the students through various measures and programmes namely - conducting National Seminar, Students Seminar, Inviting Special Guests for updating the knowledge, skills, technology based learningteaching and other facilities such as lab etc.</p>	
<a href="#">View File</a>	
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
Plan of Action	Achivements/Outcomes
Plan to prepare the Academic Calendar for the year 2016 to 17.	Yes Prepared based on Pondicherry University and Puducherry Government orders and they were printed and issued.

Plan to prepare teaching class Timetable for the academic year 2016-17.	Yes with a special timetable from General to particulars
Plan to discuss about Orientation Programme for the fresher 2016-17.	Yes with a special timetable from General to particulars
Plan to constitute various staff committees for the efficient and co-ordinate functions during the academic year 2016-17.	Yes - New Committees are constituted
Plan to discuss about Staff allotment based on their specialization for the first year B.Ed., student - teachers timetable for the year.	Yes Based on their specialization
Plan for suggesting topics for Awareness Program.	Yes - based on the needs of the students
Plan for orientation to the faculty members for upgrading their skills in teaching and publishing papers.	Yes - The Expectation of Staff members were received and programmes were organized as per the needs
Plan for suggestion to avoid Ragging and role of Anti-Ragging Committee.	Yes - Anti-ragging Committee was constituted
Plan for suggestions regarding how best the Government programmes are to be implemented like Swachta Pakhwada Programme.	Yes done with the involvement and appreciated of public and students
Plan for suggestion to conduct of awareness programme about "Swachh Puducherry".	Yes done with the involvement and appreciation of public and students
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">College Governing Council</td> <td style="text-align: center;">20-May-2016</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Governing Council	20-May-2016
Name of Statutory Body	Meeting Date				
College Governing Council	20-May-2016				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2017				
Date of Submission	31-Mar-2017				
<b>17. Does the Institution have Management Information System ?</b>	No				

Part B

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

From the academic year 2015-16 onwards, the college is following a well planned and structured curriculum framed by Pondicherry University as per the NCTE's new regulation 2014 for 2 year B.Ed., programme. For the effective transaction of the curriculum, the college has constituted eight committees. In every committee, there are a minimum of 5 to 6 staff members, two or three staff members as members, one as co-ordinator, the Vice - Principal as deputy convener and the Principal as Convener. This process has enabled to decentralize and distribute the works in an effective manner, where every initiative and activity is practiced systematically, efficiently and effectively to achieve the vision and mission of the college. Orientation about the Programme: The academic year for regular classes starts with a formal inaugural function organized with the chief guest, parents and family members of the newly joined students, and other guests, along with the Chairman and other officials of the management and all other students and faculty members. Formal orientation of the Vision and Mission of the College, affiliation with Pondicherry University, recognition by the NCTE, UGC 2 (f) status, etc. are briefed. The College organises an orientation programme for one week for newly joined students to familiarise themselves with the entire curriculum activity of B.Ed. Through the Orientation Time-table, the Perspective Courses, Pedagogy of School Subjects, Enhancing Professional Capacities (EPC), CCE, Internship Programme, etc., are explained in detail. Regular Time-table with Flexibility: After a one-week orientation, the regular timetable is framed based on the subject preference of faculty members. Team-teaching practices for each course paper were followed by faculty members. The regular timetable consists of perspective course papers, pedagogical subjects, and enhancement of professional capacity (EPC) as per the university regulation with the due weighages for full courses (4 credits) and for half-courses (2 credits) and non-credit papers. Apart from these, special periods are allotted for soft skill development programmes, SUPW, music and association activities including the library. Creation of Teaching Resources: As stated in the academic calendar, the College provides education, especially for the downtrodden, socially and economically backward women. Also as stated in the mission, the College has plans to emerge as a centre of excellence in teacher education. The faculty members prepare content-synopsis for all courses for the 2 year programme both in Tamil and English language and distribute them to enable the student - teachers to discuss in the class. The content synopsis prepared by the faculty members were finalised after the presentation and discussion with the Principal of the College. Apart from content-synopsis, the co-operative society provides books from the Book Bank. Moreover, the library has specialized Journals, Reference books, and Textbooks for students' for further studies. The College is providing all the facilities to the student-teachers for their all-round development. The Continuous and Comprehensive Evaluation (CCE) is organized through different modes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	Education Second Year	01/06/2015
No file uploaded.		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Environmental Education	01/07/2016

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Course - 12 EPC1: Reading and Reflecting on Texts	22/08/2016	24
Course - 13 EPC2: Drama and Art in Education	22/08/2016	24
Course - 14 EPC3: Critical Understanding of ICT	22/08/2016	24
Course - 11 d Yoga, Health Physical Education Part 1	22/08/2016	24
Course - 23 c. Yoga, Health Physical Education Part 2	22/08/2016	38
Course - 24 EPC4: Understanding the Self	22/08/2016	38
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	First Year	24
BEd	Second Year	38
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

The college received feedback from the stakeholders, the parents, the alumni, and the students. The suggestion boxes were kept in the college and were utilised to collect suggestions and feedback from the students, both teaching and non-teaching. The data collected from paper feedback was analysed using an excel spreadsheet (a simple percentage analysis was conducted). The academic year 2016-17 feedback was analysed and its report represented the status of the various stakeholders, parents, alumni, and student - teachers, Feedback from the Student-teachers: Based on the recommendations and approval given by the college IQAC, the feedback form made with various aspects and dimensions regarding the institutional development such as feedback about the teachers performance, Infrastructural development and facilities, curriculum transaction, training programmes, curricular and co-curricular activities, placement opportunities, personality development activities and overall rating of the institution. 94 Percent of the first-year student - teachers marked excellent of the curriculum. 100 Percent of the student - teachers expressed excellent for the internship period and visit. 90 Percent of the first-year student - teachers marked excellent for the ICT-based methodology. 100 Percent of first year and second year student- teachers marked excellent for the EPC courses. Feedback from the Alumni: The feedback received was from the alumni and the college IQAC discussed the various aspects and dimensions regarding the institutional development such as Infrastructural development, curriculum transaction, training programmes, curricular and co-curricular activities, placement opportunities, personality development programmes and overall rating of the institution. The Alumni appreciated the 2 year B.Ed. Curriculum of Pondicherry University by stating it was excellent (85 Percent). 96 Percent of the alumni expressed their happiness for the depth of the course content. 96 Percent of the alumni marked excellent for the 16-week internship. 97 Percent marked excellent for the EPC courses and a one-month visit to schools, innovative centres, community centres, and educational resource centres. Feedback from the Parents: Most of the parents wished their daughters should study in the women's college with regular system of education and fully qualified faculty members and proper training programmes and placement opportunities. 48 Percent of the parents marked good for a 2-year B.Ed. programme. 63 Percent of the parents marked their field visits as good. 75 Percent of the parents marked good for 16 weeks of internships in schools. 84 Percent marked good for college timing. 94 Percent marked good for the Pondicherry University Examination pattern. Feedback from the Teacher: The faculty answers were neatly presented such as: working atmosphere is peaceful and good salary provided. Employers: 90 Percent of employers marked it as excellent for the 16-week internship programme, one week visit and performance of the student teachers. Methodology Valuated: After collecting the feedback form from the respondents, the IQAC committee elaborately discuss on the student-teachers' points in a democratic manner. Moreover, we decide the future activities in the positive way of implementation for the purpose of institution

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year



Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	50	30	24
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	38	0	10	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	8	14	1	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College administration encourages the faculty members to act independently in academic aspects. Moreover, faculty members are linked with sister institutions where they share their new knowledge in curriculum and professional development. This information is shared with the student-teachers with the help of the mentor-mentee scheme. The college has a mentor-mentee scheme in which each staff member is allotted 4-6 students to assist in their academic activities. The student-teacher left with fear because she shares her views, raises their doubts, and asks their respective mentors for advice. The mentor-mentee scheme is implemented, followed by grouping of the students based on their test scores. i.e., planned class teaching and intensive interaction with the student- teachers enabled the teachers to identify slow and advanced learners who are then given assistance by way of personal guidance to improve their academic competence. Remedial teaching and peer tutoring classes are conducted for the benefit of students, especially slow learners, who improve their academic performance with the help of their mentors. Micro-teaching: The institution takes utmost care in training the student-teachers in a few selected micro skills essential for macro-teaching. The teacher educators give orientation and take a model lesson for the students to make them understand the concept clearly. Each student-teacher in the group is given the opportunity to teach and practice with video feedback. After getting the training in individual skills, they are integrated in macro-teaching. All the student-teachers are trained in following skills such as Skill of set induction, Skill of stimulus variation, Skill of questioning, Skill of explaining, and Skill of reinforcement individually. Preparation of Internship (Demonstration and Criticism): In the academic year 2016-17 before the sixteen week school internship, the Demonstration and Criticism classes were conducted and the student-teachers were benefited. The teacher educator takes 2 demonstration classes for each pedagogical courses and the student-teacher take 2 criticism classes in the real classroom situation along with the school students. Teacher educators observe each and every student's classroom teaching and give them corrections then and there for betterment. Peer group teaching: Peer group discussion/teaching is encouraged for student-teachers to assist one another in preparing academic activities. Like a microteaching practice, here, every student is offered opportunities to learn from their peers. They utilise these hours to make lesson plans and practise teaching with the help of their peers. These peer group discussions are conducted in a classroom setting or informal. Remedial Teaching: In the institution, remedial teaching classes are organised into two types, such as formal and in-formal settings. The remedial teaching classes were organised from December 2016 to April 2017 for all the perspective courses. In every remedial class, the mentor, along with the subject teacher, initiates the discussion on the days topic from

the perspective or pedagogical subject course paper and students reflect their views.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
62	10	1:6

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	10	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	BED1	Final Year	07/06/2017	10/08/2017
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The student-teachers learning abilities and their academic performances are regularly checked by conducting various tests and assessments. The formative and summative assessments were carried out according to the Pondicherry University curriculum and norms. Apart from the paper and pen examination, the student- teachers are often assessed through active participatory field engagement, tasks and assignments, student-seminars, presentations, etc. These assessment activities are conducted periodically for every course paper, such as Perspective, Pedagogical, EPCs, Yoga and Health, etc. The college has a curricular execution committee that looks after all the examination work. The committee usually conducts the continuous comprehensive evaluation, also known as the content test, unit test, and model examination, at the end of every academic year. The test dates are well publicised and mentioned in the academic calendar. In the first half of the academic year 2016-17, these continuous assessments were carried out as per usual mode. These tests were centralised and received answer scripts. They were distributed to the respective subject teachers. The concerned subject teachers were involved in the process of evaluation and gave feedback based on the test performance. The valued answer scripts were discussed by the faculty members for the academic improvement of student-teachers. Hence, in the academic year 2016-17, the Practicum and Assignments, Content Tests, Class Tests, Periodic Unit Tests, and Model Examinations were conducted systematically.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year, the academic calendar is prepared by the academic planning committee for the implementation of the academic programme and other activities. The college academic calendar is the principle for directing the curricular and extra-curricular activities of the college. All the academic planning, governing council meetings, IQAC meetings, staff meetings, days of events, national and international days, commencement of the academic year, days of school visit, field visit, teaching practice, teaching practise review meeting, model examinations, community living camps, annual day, sports day, etc. are meticulously listed in the calendar. The academic planning committee plans and executes all the events mentioned in the calendar. The Institution adheres to the academic calendar for the conduct of all programmes and Continuous Comprehensive Evaluation (CCE). Furthermore, the curriculum, syllabus, regulation, internal and external marks details, curricular and co-curricular activities, and theory and practical courses for the academic year 2016-17 were also mentioned. The calendar is made based on UGC, Pondicherry University and School Academic Calendars and this ensured that there all the programmes were held. Any programme scheduled for that particular day could not be conducted it would be conducted in a later convenient date. A few programmes and events mentioned in the academic calendar for 2016-17 were: • The 12th year classes commenced on 17th August, 2016. • The school teaching practice for II year student-teachers ran from 9th September 2016 to 25th January 2017. • School engagement and internship for I year were conducted from 17th October 2016 onwards. • Engagement and field visit were conducted from 10th January 2017 onwards. • 24th to 28th March, 2017 - Community Living Camp • The first model examinations were conducted from 20.02.2017 to 23.02.2017 for first year and second year B.Ed. Students for units 1-5 for full courses and first 2 units for half courses • The second model exam was from 20.03.2017 to 23.03.2017 for first year and second year B.Ed. Students for units' 6-10 for full courses and first 3-5 units for half courses. • The final model exam was from 17.04.2017 to 25.04.2017 for first year and second year B.Ed. Students for units 1-10 for full courses and first 1-5 units for half courses. • The last working day of the academic year was 11.05.2017 as per the academic calendar 2016-17. • The University Examinations for first and second year students commenced from 24.05.2017.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://kcedn.org/admission.htm>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BEd1	BEd	Education	38	36	95

[View File](#)

**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://kcedn.org/naacaqar.htm>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<i>No file uploaded.</i>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on Education in the Digital World	Education	31/03/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<i>No file uploaded.</i>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Co-operative Stores	Stationeries	Teachers and Students	Stationeries	Service	11/08/2017
<i>No file uploaded.</i>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	6	3.5
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	3

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	2	Nil	Nil
Presented papers	Nil	1	Nil	Nil
Resource persons	Nil	4	3	Nil

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
School Internship	Krishnasamy Vidya nekethan, S.Kumarapuram, Cuddalore.	2	6
School Internship	Prof. Annusamy Higher Secondary School, Bahour, Puducherry	2	4
School Internship	A.J Higher Secondary School, TN Palayam, Puducherry.	2	5
School Internship	St. Joseph Matric. High School, Kirumampakkam.	2	6
School Internship	Krishnasamy Mem. Matric. Hr. Sec.	2	8

	School, Cuddalore - 607 001.		
School Internship	Krishnasamy Matric Hr. Sec. School of Excellence, S.Kumarapuram, Cuddalore.	2	9
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Examination	KMMHSS	Hindi Examination work	0	50
Road Safety	Traffic Police Department, Puducherry Tagore Arts College, Puducherry	Competition	0	5
Competition	Pudhuvai Thirukural Mandram, Puducherry	Quiz Competiton	0	1
Awareness Programme	KCEd, Manapet	Dengue Chickenquonya Awareness	10	62
Swachh Bharat Movement	KCEd, Manapet	Swachh Puducherry Campaign	10	62
Camp	KCEd, Manapet	Community living Camp	10	24
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guru-Kul 2017 in collaboration with KMMHS School, and experts on	School teachers	Management	2

"Communicative English "from Orient Black Swan -Hyderabad Cambridge Publishers			
Music training	Mrs. K.Jothi Prabha	Management	7
National Seminar on Education in the Digital World in collaboration with JEP publication	Different level of participants from various Institution	Management	1
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Teaching Competency	School Internship	Prof. Annusamy Higher Secondary School, Bahour, Puducherry	09/09/2016	21/01/2017	4
Community Participation	Creation of social awareness	collaboration with the Godrej consumer product Ltd., Puducherry	01/11/2016	09/02/2017	74
Teaching Competency	School Internship	Krishnasamy Vidyanekethan, S.Kumarapuram, Cuddalore.	09/09/2016	21/01/2017	6
Teaching Competency	School Internship	Krishnasamy Matric Hr. Sec. School of Excellence, S.Kumarapuram, Cuddalore.	09/09/2016	21/01/2017	9
Teaching Competency	School Internship	Krishnasamy Mem. Matric. Hr. Sec. Sch	09/09/2016	21/01/2017	8

		ool, Cuddalore - 607 001.			
Teaching Competency	School Internship	St. Joseph Matric. High School, Kirumampakkam.	09/09/2016	21/01/2017	6
Teaching Competency	School Internship	A.J Higher Secondary School, TN Palayam, Puducherry.	09/09/2016	21/01/2017	5
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Godrej consumer product Ltd., Puducherry	01/11/2016	Creation of social awareness	72
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6850000	6920840

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
I-LIBRARIAN	Partially	lite	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7532	861652	71	12229	7603	873881
Reference	202	15640	0	0	202	15640



Books						
Journals	14	12680	1	2000	15	14680
e-Journals	1	5000	Nil	Nil	1	5000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
K. Anand	e-Poster	Blogs	03/10/2014
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	20	26	0	0	2	0	80	3
Added	1	0	0	0	0	0	0	0	1
Total	26	20	26	0	0	2	0	80	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
e-posters	<a href="http://eeposters.blogspot.com/">http://eeposters.blogspot.com/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
650000	691981.45	750000	775006.39

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has adequate infrastructure and it meets the infrastructure stated in the regulation of NCTE, Pondicherry University. The College has 8.54 acres area of land with safety features and serene location. It has high rising compound walls for security reasons. General Physical resources: The College pays the huge amount for annual maintenance on contract basis for various equipment such as computers, photocopier, electric generator, and UPS is done. The devices are checked monthly once by the concerned person and a detailed report is submitted. The College has appointed an electrician who maintains the

electrical works. The Management team involves in the maintenance of infrastructure facilities. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house-keeping. The non-teaching staffs are also trained in maintenance of science and computer equipment. The academic resources such as laboratory, classroom, library, e-resources, journals, stationery requirements for examination, distribution of textbooks from co-operative and Physical resources such as sports material, computers, photocopier, generator, inverter, are updated frequently by keeping Stock register and by allotting in-charges (co-ordinators) who are assigned. The stock register is updated for every Purchase or replacement, internal transfer within Institution. Moreover, the academic communication and relevant source are entered in the inward register before it is distributed to the concerned section/person. Similarly, the outward register is also maintained. Library:

The library books have been organized and maintained by principle of Colon Classification schedule. 7630 books, and 16 national and international journals and E-journal were available for the academic year 2016-17. Students and staffs are allowed to visit library during the college timings. Each student can take 2 books and each staff member can take 10 books for their reference. Student can return or renew it on the 14th day of issue and staff can return or renew the books borrowed on the 30th day of issue. If the student- teachers or staff members lose the book which they borrow from library, then they are advised to buy the same book and return to the college library. The library has a reading hall for reading purpose where, the magazines and daily newspapers are available. Laboratories: There are 6 laboratories such as Integrated Resource Centre, ICT resource centre, language laboratory, curriculum laboratory for physics, curriculum laboratory for chemistry, curriculum laboratory for biology. All the laboratory materials are listed in the respective stock register. The stock register is the evidence for entering the item purchased with price of the item. If any material/item moved/ damaged/ replaced after registering in the stock register, may also mentioned on the same. Apart from the stock record entry, every year internal audit is done to check the material availability status.

<http://kcedn.org/facilities.htm>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Welfare	68	60000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Guidance and Counselling	02/11/2016	68	self

Sexual Harassments	23/11/2016	24	self
Soft skill development	17/08/2016	68	self
Remedial coaching	23/01/2017	68	Self
Yoga Health and Physical Education	22/08/2016	24	self
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	TET Coaching	38	38	0	20
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Sister Institutions	30	9	Different institutions	15	11
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	11	B.Ed	Education	Various institutions	M.A and M.Sc.
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	University level	3
Cultural	University level	3

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#### 5.3 – Student Participation and Activities

##### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	Nil	Nil	Nil	Nil	Nil

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##### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student representative election was conducted for the academic year 2016-17 to elect the representatives, the students Chairman, the Vice chairman, Secretary, Joint - secretary, Co-operative secretary, Co-operative and Joint-secretary from both first year and second year B.Ed., by voting method and preferential voting method. These students form a council and were successful in college. The details of student representatives in the Academic year 2016-17 are, OFFICE BEARER 2016-2017 1. Ms.S.Soundari (Maths Tamil) CHAIRMAN, 2. Mrs. S.Reeta (Tamil and Tamil) VICE CHAIRMAN 3. Ms. B.Revathy (Bio.Science and Phy.Science) SECRETARY 4. Ms.M.Madhuri(Social Science and English) JOINT - SECRETARY 5. Ms. R.Kalaivani (Phy. Science and Bio. Science)CO-OPERATIVE SECRETARY 6. Ms. J.Iswarya (Social Science and Tamil)CO-OPERATIVEJOINT-SECRETARY The student-teachers are involved in the curricular planning and co-curricular activities such as functioning of Co-operative society, Green Gardening, the school internship program, field visits, literary and cultural competitions, sports competitions, etc. They actively participate in engagement with the field, tasks, and assignments related to theory courses. Moreover, the student development programmes are organised with the support of the student council. For the academic year 2016-17, a soft-skill development program, music classes, art and craft training, socially useful products training, home gardening training, smart interactive board training, national seminars, and various workshops for professional development and educational tours were planned. The separate register is maintained by the student-teachers on routine basis for the documentation purpose In addition to this, the following programs are organized by the student representatives in the college such as...

- Women's Rights in the present societal scenario
- The role of women in the Renaissance
- Teachers day Celebration
- Celebration of independence day and Republic day
- Celebration of International women's day
- Literary Competition: The College arranges literary competitions to exposed students talents every year. The literary competitions (essay writing, elocution, poetry writing, and quizzing) were conducted and the prizes are distributed.
- Cultural Competition: The cultural activities - Solo dance, Group dance, Drawing, Solo song, Hand craft, Rangoli, Mono-acting, Mime, Drama, Painting, Poster Placard making and cooking competition are conducted every year.
- Vocal Skill Training: Music classes are organised for the student- teachers for their vocal skill development.
- Sports and Games: The Institution organises an annual sports day every year to motivate the student-teachers to participate in the

sports and games. • Gender Champion: The College of Education are successfully implementing the Gender Champion programmes through various activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

346

5.4.3 – Alumni contribution during the year (in Rupees) :

3800

5.4.4 – Meetings/activities organized by Alumni Association :

The college has an Alumni Association functioning systematically. Old students who have completed B.Ed. programme in the College are enrolled as the members of this Alumni's Association. Every year Alumni meet are conducted in the college. Invitation will be sent to the Alumni students to participate in the Alumni meet. During the Alumni meet, the students share their views to agument the academic performance.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Krishnasamy College of Education management has a hierarchy of positions such as Principal, Administrative officer, Chief executive officer, and finally, Chairman to review and evaluate the academic and administrative processes of the College. The Governing Body directs the organizations management systems, their implementation and continuous improvement. 1. Decentralization through Committee: The College has rich educational practices, including academic as well as administrative. The College had a democratic organisational culture. The academic planning committee is directly responsible for coordinating all the faculty members for the academic and curricular development of the students. It also designates the Staff members for various committees. There were eight committees in the academic year 2016-17. Each committee has chairperson, co-ordinator and members of the committees. Every committee consists of committee chairperson, staff and student- teacher members. They together plan the activities. The function of every committee in the Institution is well defined. All Chairpersons report to the principal and the principal monitors the effective functioning of these bodies. In the academic year 2016-2017, under Dr.R.Muthumanickam, Principal of the College, eight committees were constituted: Time Table and Attendance Maintenance Committee Examination and Academic Calendar preparation committee admission and placement committee Conference and workshop committee Student and staff Development committee Linkage and Project Committee Student Grievance Redressal Committee Publication Committee and so on. Each committee was responsible for overall development of the College. The work has been distributed to the appropriate individuals or committees, and a staff meeting has taken place. The staff meeting is conducted on the 10th or 11th of every month, where the active process and upcoming events were discussed and also the work is distributed to the individuals or committees. The final decisions are taken based on the acceptance of all the staff members, management, and administrative personnel. The principal of the College and the administration sought the opinion and the

suggestions of all the staff members of the College were followed. This formal and informal arrangement and practises lead to decentralisation and participative management in a democratic organisational culture for setting the values and also planning, implementation, and achieving the vision. 2. Functions of Various bodies: The rules and regulations are stated in the college academic calendar as drafted by the Governing Council based on the Pondicherry University regulations and NCTE norms. The Chairman is the head of the institution the Principal is responsible for the college functions and growth, including administrative, academic, co-curricular, extra-curricular, and linkage. IQAC of the College is involved in developing a quality system to improve the academic and administrative performance of the College. The College has a grievance redressal committee which addresses genuine complaints, issues, and difficulties of students, staff, Staff and Parents as well as College level. Students are encouraged to use the suggestion/feedback box to express constructive suggestions and grievances. The Grievance redressal committee resolves complaints and grievances with sensitivity and confidentiality.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College admits students with a vision of the emergence of excellence in teacher education and the empowerment of women in the rural area. Hence, the college has a transparent admission mechanism to admit students. The students were admitted by an interview and after certificate verification in the academic year 2016-17. In that academic year, 24 students were enrolled in the first year programme and 38 students studied in the second year B.Ed. programme. The tuition fee and other fees were as per university guidelines.
Industry Interaction / Collaboration	The College has collaborations with nearby industry and institutions for the mutual benefit of the institutions. A few industries/institutions that collaborated with the college in the academic year 2016-17 were Godrej Consumer Products Ltd., Kattukuppam. In the academic year 2016-17, the Swatch Bharat awareness programme was conducted in association with the Godrej Consumer program.
Curriculum Development	The College has an academic calendar preparation committee that looks after effective curriculum transaction. The curricular activities were preliminarily discussed in the staff meeting one month before the start of the academic year 2016-17. The

activities planned in the meeting were listed in the academic calendar. Apart from the entire planning described as in the calendar, every month the curricular committee discusses about the curriculum implementation. Moreover, the curricular execution committee prepares the timetable and monitor the student attendance. The curriculum-related programs, seminars, and discussions were carried out in the academic year 2016-17. It included EPC, Pedagogy, and Perspective course papers.

Teaching and Learning

IQAC also periodically conducts meetings for the purpose of enriching the teaching-learning process and methodology of teaching. As discussed in the meeting, all the staff members develop notes for the lessons. They also prepare unit-wise synopsis that are distributed to the student-teachers before teaching. It is flipped Classroom strategies, where students get the knowledge before they attend the teaching session and effectively present and discuss what they have learned or have knowledge.

Examination and Evaluation

The curriculum execution committee monitors the examination, teaching practice, and evaluation work. It also arranges remedial teaching for slow learners. As stated in the academic calendar, a teacher has the freedom to conduct a class test. Every teacher in each course conducts two or three class tests. Similarly, the unit wise tests are conducted with respect to the weightage of the units, as it was 10 units for the full course paper and 5 units for the half course. Apart from these tests, two model examinations are conducted. The first model is conducted after 50 percent of the syllabus is completed. The second model examination is conducted after the completion of 100 percent of the syllabus as per the university examination pattern.

Research and Development

The institutions management encourages the teaching staff members to attend the various programmes and also provides facilities for their extension studies or Ph.D. In the academic year 2016-17, the CEO of the college declared that, the publication of the teacher would be awarded. Hence, the staff members attempted to publish

	<p>their research articles in the reputed journals. Moreover, the staff members use the student-teachers to conduct the survey and also teach them about action research, which was useful for their teaching-learning process as teachers. The research articles published by the teachers were listed on the college website</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college library has more than 7630 books, and 16 national and international journals and 1 e-journal are available with reading hall facilities. Students can borrow 2 books and renew them after 14 days. Staff members can borrow 10 books and the renewal period is 30 days. The physical infrastructure is enriched on needs-based requirements. The computer laboratory and ICT integrated Resource Centre were updated with software in the academic year 2016-17.</p>
<p>Human Resource Management</p>	<p>The 2 Year B.Ed., programme has 8 staff members as per NCTE and Pondicherry University Norms. The staff members were appointed through interview with a university-nominated nominee. In the academic year 2016-17, all the staff members were available as per the norms of NCTE. Moreover, the staff members are advised to attend the college without taking leave. There is an alternate timetable, which is made to manage teaching hours in the place of leave granted to a particular staff member</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Finance and Accounts</p>	<p>The College has a Finance and Accounts Section and has implemented e-governance as per government instructions. The employees salary is deposited directly into his or her bank account. The e-banking system is used to maintain the acquaintance and employees have provident fund (EPF).The college also offers Employees State Insurance (ESI) to all workers. Moreover, all the transactions above the minimum level are paid by RTGS or cheque only. The audit statements are maintained by specialized software. The TAX was paid and maintained in digital form. The TDS maintenance is done electronically.</p>



<p>Student Admission and Support</p>	<p>The students are admitted by an interview and after certificate verification. Once, the students are admitted to the program, their profiles and details are maintained electronically, such as in excel format. The college pays the amount for the special BULK-SMS package from dial4sms.com annually. All the announcements and circulars are sent through SMS. The collected student-teachers' attendance was maintained during the academic year 2016-17.</p>
<p>Examination</p>	<p>Continuous Comprehensive Evaluation, Practical Examination, and Model Examination are conducted periodically, and student- teachers marks are maintained and analyzed with Excel. The university examination application, registration, issuing of the hall ticket, and payment are carried out exclusively online. In the first half of the academic year 2016-17, these continuous assessments were carried out as per usual mode.</p>
<p>Planning and Development</p>	<p>The college IQAC meeting for the academic year 2016-17 declared that a conversion of part of the functions of the college into electronic mode as essential. The information or circular is distributed via Paid Bulk SMS services, email, and WhatsApp". The college advises carrying out the teaching-learning process with the help of ICT, and staff members regularly use smart-board and computer laboratory regularly. The teaching content as well as the lesson synopsis are shared with the student- teachers group in pdf format.</p>
<p>Administration</p>	<p>According to the IQAC meeting for the academic year 2016-17, the student-teachers and teachers attendance were collected through a biometric system. The circulars were distributed in both hard and soft copies for both staff and student- teachers. The administrative function of the College is carried out using mail communications system. The major tasks of the college are carried out using computer applications such as Excel, Word, etc. All the information and updates about the College are uploaded in the college website. Issues of Transfer Certificates and Bonafide Certificates are done with printed forms.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Mr. K. Anand	Differentiated Instruction Segment-Two Days -Conference -Rural Institute for Community Education - Mathakondapalli Model school, Hosur.	Krishnasamy College of Education for Women, Puducherry	1500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	SUMMER IN-SERVICE TRAINING GURU -KUL	Nil	29/05/2017	30/05/2017	10	2
2017	Lecture Series - "Qualities of a Good Gender Champion	Nil	02/11/2017	04/11/2017	10	4
2016	Online Banking	Online Banking	26/11/2016	26/11/2016	10	2
2016	Teacher's Developmen t program	Nil	06/09/2016	06/09/2016	8	1
2017	PROGRAM WITH AZIM PREMJI FOUNDATION IN PONDICH ERRY UNIVERSITY	Nil	11/01/2017	12/01/2017	8	1

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
PROGRAM WITH AZIM PREMJI FOUNDATION IN PONDICHERRY UNIVERSITY	10	11/01/2017	12/01/2017	2
SUMMER IN-SERVICE TRAINING GURU -KUL	10	29/05/2017	30/05/2017	2

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	0	10	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff development committee	Nil	Student development and association

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Krishnasamy College of Education for Women has internal and external audit mechanism which conducts financial transactions audits every year. The internal audit has been carried out regularly and it is an ongoing continuous process by the financial committee and annually the external financial audits are conducted. The committee verifies the income and expenditure and report to the management through the principal. Every financial year, the budget is prepared which includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, consumable charges, transport charges and Non-recurring expenses like lab equipment purchases, furniture and other development expenses. The permanent accounts auditing person has been appointed to monitor these expenses regularly and maintained all the payment bills properly. Internal audit: all the recurring and non-recurring vouchers are audited by the financial committee and report to the management through the principal regularly. External audit: The financial year account of the college is audited by a chartered accountant regularly as per government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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endowment amount Funds	30000	Motivating the Student achievement
No file uploaded.		

6.4.3 – Total corpus fund generated

4465776.84
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management and Sisters Institution	Yes	Principal
Administrative	Yes	Management and Sisters Institution	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The inaugural function for the 2016-17 batch was celebrated on August 17th, 2016. On the same day, a parent-teacher association meeting was conducted. Discussions were held with members of the parent-teacher association to get suggestions for quality improvement in all aspects. 2. The college organises a special programme where parent-teacher association members are invited to participate in that program. Various programmes were organised with the involvement of parent-teachers association members, local leaders, and local people. On that day, special lectures and a homoeopathic medical camp were conducted. 3. The University Social Responsibility programme for the academic year 2016-17 was organized with the help of the student-teacher association.

6.5.3 – Development programmes for support staff (at least three)

The college organizes the various programmes for the academic development of staff members such as • Faculty Development Programme at the college level • Permission for attending Seminars/ Conferences / Symposium • Encouragement of publications of research papers • Sending valuation • Sending them for Practical examination as examiners. • Motivating curriculum planning.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The AQAR for 2015-16 was prepared uploaded in the college website and mailed to NAAC. 2. The first IQAC meeting for the academic year 2016-17 was conducted on 06.07.2016. 3. The second IQAC meeting was organized on 13.10.2016 and the third IQAC meeting was conducted on 09.02.2017. 3. The college is to organize the following initiative regarding the academic and administrative aspects of the Accreditation process • Publications of Krish Chronicle once in quarterly at the year • The national seminar was organized by the IQAC of the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	School engagement and internship for I year	13/10/2016	17/10/2016	17/02/2017	38
2016	Gender Championship "Your Contribution in the development of Women"	13/10/2016	25/10/2016	25/10/2016	38
2016	Community Living Camp	09/02/2017	24/03/2017	28/03/2017	38
2016	National Seminar on "Education in the Digital World"	09/02/2017	31/03/2017	31/03/2017	100
2016	Staff secretary selection	06/07/2016	06/07/2016	06/07/2016	10
2016	Continous Awareness programmes "Swacch Puducherry"	06/07/2016	11/08/2016	03/12/2016	38

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's day	08/03/2017	08/03/2017	70	6
Gender Champion	20/07/2016	30/03/2018	62	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The power requirement of the institution was approximately 300 units per month in the years 2016-17. It is considerably lower consumption. The college received a quotation to install solar panels for open space lighting. Moreover, a few ordinary tube lights were replaced by CFL bulbs to lower their power consumption.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	No	0
Special skill development for differently abled students	Yes	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	5	24/03/2017	5	COMMUNITY LIVING CAMP	The college IQAC arranged the 5 days Community Living Camp from 24th to 28th March 2017 in various villages for the first year students to develop the social adjustability, cleanliness and tolerance.	32
2017	1	2	07/01/2017	1	SWACHH PUDUCHERRY - ONE DAY CAMP	Cleaning work initiated	62

						by the student-teachers and faculty members of Krishnasamy College of Education for Women in collaboration with Bahour Commune Commissioner at Kanniakoil temple area in the Manapet village. The commissioner inaugurated the o	
2016	1	1	12/08/2016	4	A Rally Awareness Program on "Run for Rio", "International Youth Day"	awareness program on the various new topics given by the Puducherry Govt. on "Run for Rio", "International Youth Day Celebration" and "70th Independence Day". The purpose of this rally was to encourage the Indian champions	80

						to win in the Olympic game	
2016	1	Nill	26/11/2016	1	Awareness program on "Dengue Chikungunya"	An Awareness program on "Dengue Chikungunya" was held who to gave the awareness on how the dengue fever and Chikungunya diseases were spreading during the rainy season.	70
2016	1	5	22/10/2016	2	A Survey conducted on "Open Defecation and Polythene Usage"	A Survey was conducted - "Open Defecation and Polythene Usage" in Varkalodai village on 22-10-2016. In that survey, the Krishnasamy B.Ed college faculties gathered information on how many people in Varkalodai using Latrines in the	70



[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	22/08/2016	Academic calendar designed out from June to May for the year 2016-17 and printed and issued to students and staff.
Krsih Chronicle - Newsletter June-December Edition	19/01/2017	All the activities of the college has been organized in a systematic manner and documented in a systematic way. These activities are being compiled and college newsletter Krish Chronicle is published two edition per year as half-yearly. These newsletters are being attached in the college website, <a href="http://kcedn.org/newsletter.htm">http://kcedn.org/newsletter.htm</a>
Krsih Chronicle - Newsletter January - May Edition	30/06/2017	All the activities of the college has been organized in a systematic manner and documented in a systematic way. These activities are being compiled and college newsletter Krish Chronicle is published two edition per year as half-yearly. These newsletters are being attached in the college website, <a href="http://kcedn.org/newsletter.htm">http://kcedn.org/newsletter.htm</a>
Education in the Digital World	31/03/2017	The IQAC organized the National Seminar on "Education in the Digital World" on 31st March 2017. The senior Professors and associate professors from various institutions participated. The articles reviewed in the National Seminar - "Education in the Digital World" were published in the special issue "Journal of Innovation in Education and Psychology"

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Daily prayer	11/07/2016	12/05/2017	62
Community Living Camp	24/03/2017	28/03/2017	24
Yoga 3 days Celebration	11/04/2017	13/04/2017	62

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

**Solid waste management:** The College maintains the solid waste management process by collecting and treating solid waste into usable waste. It has constructed a biodegradable waste pond on the campus where the solid waste can be changed and used as a valuable resource in the form of manure or natural fertilizer. The same manure is utilized to develop the green garden every year

**Liquid waste management:** The liquid waste is converted into usable water in the form of water to the garden. **Rain water harvesting:** There is a rainwater harvesting technique to harvest rainwater from roofs and other above surfaces stores it for later use. The collected water is used for gardening. So, during the summer days, this harvesting of rainwater is technically used to solve the problem of water scarcity. **Green Gardening program:** The College motivates both the student-teachers and teaching and non-teaching staff to practice home gardening and chemical free fertilizer use. Hence, the college practices green gardening on the college campus with the full participation of all the staff members, student teachers, and non-teaching staff. **Conducting Awareness Programs:** Every year, the college conducts many awareness programmes for both student- teachers and nearby villages. **Water conservation, plastic free environment, use of single use plastic, dengue, oral hygiene, and tobacco eradication awareness programmes** were conducted in the academic year 2016-17. Also the college is celebrating environmental days on the college campus. Few procedures followed to ecofriendly campus are Stopped using disposable items, Plastic free Zone Campus, Maintaining home gardening, Various Tree plantation, solid waste management pit, Regular cleaning work, Separation of non - degradable and degradable. Green campus-flowering trees and plants in block A and block B.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Quality education is the major goal of the Krishnasamy College of Education for Women, and hence, the college has made a lot of efforts to maintain the best administrative and academic processes. It has also marched towards the vision of a Centre of Excellence in Teacher Education. Institutional best practices -

**I ----- Title of the Practice: Enhancing Teaching - Learning Process with ICT**

**1. Objectives:** The following are the objectives of teaching learning process are: • To ensure the completion of syllabus according to the academic planning. • To encourage teachers to adapt to technological advancements including ICT adoption in class room teaching • To improve pass percentage and enhance the number of ranks bagged by the College at the university level examinations

**2. Context** • The teaching -learning process should be flexible and as per the expected plan and objectives. • This slow coverage initially and fast coverage later should be avoided giving enough time to student teachers in comprehending the topics and

assimilating the facts. • The teachers find it difficult to keep pace with the techno - savvy student-teachers. It has become essential for some of the teachers to adapt the latest pedagogic styles and include ICT in classroom teaching. The mismatch between the student -teachers and the teachers in the use and comfort of handling varieties of tools available for teaching - learning needs to be bridged. 3. The practice • Academic planner along with the calendar of events is uploaded on the website for information to student-teachers. • The teaching-learning committee along with the Head of the Institution has to monitor the pace of coverage of the syllabus. • Informal feedback is obtained from student-teachers regarding the content delivery by different teachers. The teaching - learning committee members and the class teachers hold frequent informal meetings and get the information needed. • Frequent assignments, tests and evaluation are conducted to improve performance in the academic year end examinations • A multipurpose hall with latest ICT technology is available and a well-equipped computer lab is used for classroom teaching. • The staff members are trained to use the PowerPoint Presentations, browsing the internet for useful resources, uploading content on the college website, use of google docs for information sharing, etc. 4. Evidence of Success • Some of the teachers have adopted modern pedagogic styles and ICT in their classes. • Appropriately paced and timely completion of syllabus is ensured • Increased attendance in the classes • Improvement in results. 5. Problems encountered and Resources required • Development of animation based power point presentations in teaching has been hindered due to the want of in - house technical expertise. • The demand for ICT resources is increasing and paucity of funds has been the biggest impediment which dampens the spirit of technology adoption by teachers. Institutional Best Practices - II

----- Title of the Practice: "Mentees and Mentors practices for supporting student-teachers" 1. Objectives of the Practice: The College follows the mentoring scheme wherein teachers are allotted the responsibilities to mentor the student-teachers for their overall academic and social progress and developments. As a part of this scheme, mentor teachers frequently interact with the student-teachers by convening meetings to assess and find problem areas in students learning and development processes. The scheme is being implemented with the objectives stated below. • To counsel and interact with the students to assess and find problem areas in students learning and development processes. • To motivate and encourage students to express their opinions and thoughts and to get feedbacks from them • To take into consideration student-teachers' opinions and thoughts for decision making in identified problem areas of academics (teaching, practical) and solve problems. • To create a healthy and safe learning environment and to promote participatory culture among students. 2. The Context: The mentor-mentee practice is especially meant for helping the mentees to grow their leadership skills. The mentors help the mentee in developing a reputation as an advisor and guide to a particular student-teacher. In regular teaching hours, student-teachers and teachers do not get sufficient time to interact and discuss issues related to other than teaching topics. Most of the issues and problems faced by the student-teachers do not reach the faculty's notice. Getting to know the students' problems are of utmost importance and this would help to take precautionary measures, proper strategic decisions and make changes in academics and administrations, are made. 3. The Practice: As a part of the mentor scheme, the I year student-teacher (strength 24 students) were divided into 4 groups of 6 students and the II year students (38 students) were divided into 6 (42) groups of 6 students for 4 groups and 7 students for 2 groups. Each group is then allotted to different teachers as mentor. The teacher mentor convened periodic meetings with the student-teachers and discussed various issues related to academic, teaching and other related issues. The points and minutes of the meeting were discussed in the faculty meeting and necessary appropriate steps and decisions were taken and implemented. 4. Evidence of

Success: This practice has proven very successful as it is providing a good platform for the student-teachers to express their thoughts, views and needs.

Students are also more interactive with the teachers and approach teachers without any hesitations to report any issue related to classes and others. The discussion on such issues and students feedback in faculty meetings have helped greatly to make a few necessary changes in the functioning of the department and take corrective and precautionary measures. 5. Problems Encountered and Resources Required ? Taking students into confidence for assessing and getting feedback on sensitive issues. ? Subjective and difference of opinions, views, thoughts and perceptions made. It is difficult to assess the severity of the problem. ? Sudden implementation of changes are made in the functioning style.

Institutional best practices - III ----- Title of the Practice: Organic Vegetable Production and Green Gardening 1. Objective: The

following are the objectives of Organic Vegetable Production and Green Gardening. i. To promote home gardening and organic vegetable production in the college campus, at home and to make individuals self- sufficient in vegetable produce. ii. To know the importance of home gardening iii. To promote the importance of organic vegetables iv. To learn the preparation of natural fertilizer v. To know the importance of natural fertilizers and organic vegetables. 2. Context: The home gardening practice has been followed in this Institution since 2014. Every year students are trained to grow vegetables. In

today's world, we consume vegetables that are laden with hazardous chemical pesticides. This creates health problems in different forms. Keeping this in mind, the College organizes home gardening and organic vegetable production every year, thereby educating the youth to maintain home gardens and produce organic vegetables to make them self-sufficient. 3. Practice: The first year students of both the B.Ed. programmes took up the initiative to set up vegetable gardens in the college campus with the expertise put in by the expert Mr.S.Parthiban, the Agricultural trainer cum Ex-ward member from Kattukuppam.

Seeds required for setting up the gardens are provided by the College. The student teachers are responsible for maintaining the garden. Particular care is taken to avoid the use of chemical fertilizers and pesticides. The invited guest Mr.S.Parthiban, presented the video demonstration on how to prepare the natural fertilizer Pancha-Kavya in order to protect the plants from the pests. Seeds of transplanted crops like Tomato, Brinjal, Ladies Finger, Beans, Snake Gourd, Bitter Gourd, Bottle Gourd and Chilli were sown in nursery beds one month in advance by drawing lines. After sowing and covering with top soil and then spraying with 150 grams Neem cake powder so as to save the seeds from ants. About 30 days after sowing of tomato and 40-45 days of brinjal and chilli the seedlings are removed from nursery and transplanted along one side of the ridges of spacing of 30-40 cm. The plants should be irrigated immediately after planting and again on 3rd day also. The seedlings are watered once in two days in the earlier stages by the concerned group of students and then once in 4 days later. The students take care of the plants by using natural fertilizer. They use the organic fertilizer - Panchakavya (means five components) prepared by them. 4. Evidence of success: The faculty members and the student-teachers have benefited from this initiative by setting up their home garden in their residence. 5. Problems encountered: Initially, the faculty members and student teachers were worried about space for setting up the gardens. They were doubtful about the quality of seeds, maintenance of the gardens and also about the expenses to be incurred.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://kcedn.org/naacaqar.htm>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

A good performance management system works towards the improvement of the institution in terms of its achievements of the overall organizational mission and vision. Effective welfare Schemes for teaching and non- teaching staff: The Krishnasamy College of Education for Women staff development committee, which frequently discusses the needs of the institutions, including teaching and non-teaching staff. At the beginning of the year 2016-17, the feedback and suggestions of staff were collected and discussed in the staff meeting. Based on the feedback and suggestions, the academic planning was organized. Moreover, the management gets direct and written feedback from each staff member for upcoming year planning at the end of the previous year where the requirements of the staff members are fulfilled. Apart from this, the staff development committee takes care of all the needs of teaching and non-teaching staff. The institution consistently inspires staff and provides a platform for methodological skill development, multidisciplinary scheme development, and ethical and human value development. It provides for ethical and moral value-based self-development to meet the challenges of the dynamic teaching-learning environment. Hence, the institution has a collaborative and interactive work culture. The College motivated on-doctoral staff members to get enrolled for part-time Ph.D. The College offered special leave for those pursuing Ph.D. To honor the staff member's academic and extension activities, their achievements are posted in the faculty details in the college website. The staff development committee arranged series of the faculty development program in the year 2016-17 internal speaker and external speaker. Moreover, The Institution provides quality higher education through holistic training and skill development workshops, focusing on preparing for classroom lectures and accessing the open source journals. In the academic year 2016-17, the college periodically organized training programmes in the latest ICT applications and tools in higher education, which was strengthened in multiple dimensions. Moreover, the Governing Council meeting was organized, all the teaching-learning processes and quality improvement of the college and also staff and student development schemes were analyzed and their suggestions were carried out. The discussed areas were (i) Teaching, Learning, and Evaluation related activities (ii) Co-Curricular, Extension, and Professional Development related activities and (iii) Research Publications and Academic Contributions. The college provides staff welfare schemes to both teaching and non-teaching staff such as Employee Providential fund, Maternity benefits as per norms, Child Care leave, and free transport. It also provides Staff Welfare fund, Salary Advance to needy staff members on festival season and free uniforms for women staff. It also organizes every day Yoga classes for morning assembly frequent special training and refresher courses are organized for the benefits of the staff members. For refreshment of both teaching and non-teaching staff members, every year the College arranges tour to them.

Provide the weblink of the institution

<http://kcedn.org/activities.htm>

## 8.Future Plans of Actions for Next Academic Year

1. Implementing the New Program: The college is presently offering the 2-year B.Ed. programme with six pedagogical subjects, namely: Pedagogical subjects Tamil, English, Mathematics, Physical Science, Bio-science, and Social Studies. In the next academic year, one more pedagogical subject either commerce or computer science is planned to be added. This request has been forwarded to the management to get its approval. 2. The teaching and learning process: The change in the teaching-learning process has been adopted by the faculty members. Hence, the college has planned to arrange special training for the faculty members to access and familiarise themselves with teaching methodologies. 3. Implementing

Skill Development Programmes/Seminars/Workshop: The College has planned to offer a special programme for the development of the skills of both teachers and student-teachers. Hence, the seminar and workshop committee proposed some programmes to be conducted in 2017-18. 4. Implementing Physical Resources: To develop the infrastructure based on the suggestions and feedback from the different stakeholders, the college has proposed to install the water purifier and received a quotation for the RO plant. Hence, the college has ordered to install RO and solar power plates and also initiated for the upgradation of Internet speed. 5. Extending of transport facilities The new programme for additional intakes of students that the college has planned for the more transport facilities for the academic year 2016-2017. The new bus has been requested by the management.