



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	KRISHNASAMY COLLEGE OF EDUCATION FOR WOMEN
Name of the head of the Institution	Dr. R. MUTHUMANICKAM
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04132615394
Mobile no.	9443149383
Registered Email	kcednprinci@gmail.com
Alternate Email	dr.muthumanickam@rediffmail.com
Address	MANAPATTU, BAHOUR COMMUNE, PUDUCHERRY - 607402.
City/Town	PUDUCHERRY
State/UT	Puducherry
Pincode	607402

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr. G. MANJULA			
Phone no/Alternate Phone no.		04132615394			
Mobile no.		9787508421			
Registered Email		iqackcedn@gmail.com			
Alternate Email		gmanjula1973@yahoo.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.kcedn.org/naacagar.htm			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.kcedn.org/calendar.htm			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.54	2012	05-Jul-2012	04-Jul-2017
6. Date of Establishment of IQAC			04-Jul-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
University Social Responsibility (USR) - Dengue Awareness		27-Oct-2018 1		124	

Programme		
One week School Internship programme	26-Nov-2018 7	34
IQAC Meeting II	05-Nov-2018 1	12
School Internship programme (1st spell)	10-Sep-2018 60	31
Teachers Day celebration	05-Sep-2018 1	76
71st Independence day celebration	15-Aug-2018 1	76
Staff Secretary selection	10-Aug-2018 1	11
A Quiz competition on Tobacco Free Society Movement	27-Jul-2018 1	65
Swachh Bharat Summer Internship (SBSI)	16-Jul-2018 5	40
IQAC Meeting I	06-Jul-2018 1	12
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Curriculum Transactions and Evaluation Process : The implementation of curriculum transactions and evaluation process are made systematic with the involvement of all the members of the staff with the proper documents, consultation, feedback and co-operation to achieve highest percentage of student achievement and placement.

Conduct of National Seminar : The IQAC organised a National Seminar on "Sustainable Development of Students and Teachers through Constructivist Approach". Based on the seminar sub - themes, four technical sessions were organized. Best Paper Presenter awards were given to students to motivate them to participate and develop their presentation skills.

The Guidance Issued by Timely Report with Photos : The cell insisted to follow all the guidance issued by Government of India, Puducherry Government, UGC, NCTE and other agencies and undertaking all the recognised programmes on the dates notified and send the timely report with photos to the concerned organisation.

Students and Staff Development : The IQAC of the college is regularly insisting on the welfare and the development of the students through various measures and programmes namely - conducting National Seminar, Students Seminar, Inviting Special Guests for updating the knowledge and creating awareness etc.,.

Quality Culture : The IQAC members have involved themselves in the quality improvement of the college and enabled to develop quality culture in the college which in turn will enable all the members of the college from at all levels to work in such way to sustain and promote the quality of the college in all aspects.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Planned to organize Demonstration and Criticism Classes including the ways of getting good rapport with the schools.	Demonstration and Criticism classes helped student-teachers to mould them and perform well during teaching-practice and face the situation which may arise in school
Planned to get suggestion from staff members to orient and organize inauguration programme for the academic year 2018-19.	The inaugural function was organized in a very systematic manner. Orientation of rules, regulations and working pattern of college was oriented and followed for the successful completion of the academic year
Planned to discuss on the celebration of 71st Independence day.	Successfully celebrated Independence Day with invited guest thereby inculcating values of patriotism among student-teachers

Planned to discuss Staff secretary selection for the upcoming Academic year 2018-19	Staff Secretary was selected and she took care of the needs of the staff members
Planned to allot work to the Faculty members for the purpose of handling first year and second year B.Ed., programme.	Team teaching is practised in the college were two staff members share a course paper thereby enabling students to get diverse knowledge
Planned to constitute staff committees for the successful completion of academic activities 2018-2019.	Through constitution of Staff committees the work was decentralized and utmost care was taken to complete the work on time in a systematic manner
Planned to conduct Orientation programme for the First & Second Year B.Ed., student-teachers.	The I and II year B.Ed., student-teachers were enriched with knowledge based on B.Ed., programme which made them aware of the course and its activities
Planned to suggest teaching learning programmes based on the timetable for the academic year 2018-19.	The time-table was designed and implemented for the smooth conduct of teaching-learning programme
Planned to prepare the academic calendar for the year 2018-19.	Helped in successful completion of syllabi and perform various activities and celebrations as per the plan
Planned to initiate and conduct 100 hours Swachh Bharat Summer Internship (SBSI) in the month of July as per the direction given by the Govt. of India.	Successfully completed one month SBSI thereby creating responsible citizens
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Council Meeting</td> <td>31-Jan-2018</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Council Meeting	31-Jan-2018
Name of Statutory Body	Meeting Date				
Governing Council Meeting	31-Jan-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	30-Jul-2019				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

A well-structured curriculum framed by Pondicherry University is being followed by the Institution. Various committees are created by the college for the effective transaction of the curriculum. Each committee has a co-ordinator and a minimum of two members. Under the principal as convenor, the committees activities are regularised by the convenor and deputy convenor. The work is decentralized and distributed to the committee members, where every initiative and activity is put into practice. Some of the routine practices for transacting the curriculum are Orientation about the Programme: Formal orientation of the vision and mission of the College, affiliation with Pondicherry University, recognition by the NCTE, UGC 2 (f) status, etc. are briefed during the inaugural function organized with the Chief Guest, parents and family members of the newly joined students, and other guests, along with the Chairman and other officials of the administration and all other students and faculty members. To make the newly joined students familiar with the entire curriculum and activities of B.Ed., the College organises an orientation programme for one week. Through the orientation timetable, the perspective courses, pedagogy of school subjects, enhancement of professional capacity, CCE, internship programme, and teaching practice are explained in detail. Regular Time Table: The regular timetable is framed after one-week orientation period, based on the subject preference of faculty members. Team teaching is practiced (i.e.) each course paper is allotted to two faculty members. As per the University regulations, the regular timetable consists of class hours for the perspective course papers, pedagogical subjects, and enhancement of professional courses. The full course papers are awarded 4 credits, the half-courses are awarded 2 credits, and non-credit papers are systematically organised with respect to their weightage. Creation of Teaching Resources: The College provides education, especially for the downtrodden, socially and economically backward women. As stated in the mission, the College has to emerge as a centre of excellence in teacher education. The faculty members have prepared content-synopsis for all courses of the 2 year B.Ed., programme both in Tamil and in English language and distribute them to the student-teachers before the commencement of the examination of that particular subject. The content synopsis is finalised after the presentation and discussion of the concerned faculty members with the Principal of the College. Apart from content-synopsis, the co-operative society gives free books to the students every year. Moreover, the library has specialised journals, reference books, and textbooks for students' further studies. In order to claim excellence in teaching profession the College has provided all the facilities to the student-teachers. The CCE is organised in different modes. The evaluation is carried out by task and assignment, as well as formative and summative assessment. Class tests, unit tests, and model exams are administered in order to instil confidence to the student-teachers to increase their ability to face the examination. Based on the students' performances, remedial teaching was given to the student-teachers to improve their academic performance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Environmental Education	03/06/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Course - 12 EPC1: Reading and Reflecting on Texts	23/08/2018	34
Course - 13 EPC2: Drama and Art in Education	23/08/2018	34
Course - 14 EPC3: Critical Understanding of ICT	23/08/2018	34
Course - 11 d Yoga, Health Physical Education Part 1	23/08/2018	34
Course - 23 c. Yoga, Health Physical Education Part 2	23/08/2018	30
Course - 24 EPC4: Understanding the Self	23/08/2018	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	64
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college received feedback from stakeholders, parents, alumni, and students. The suggestion boxes were kept in the college classrooms and were utilised to collect suggestions and feedback from the student-teachers, both teaching and non-teaching. The suggestion boxes were maintained by one senior staff member, one student-teacher representative, and the principal. The parents feedback was collected by conducting the parents meetings. Moreover, teaching and non-teaching staff members feedback was collected through a staff meeting which was conducted every month. Apart from these kinds of oral feedback, the college has advised the staff members and student-teachers to give written suggestions and feedback as individual as well as group efforts. Recently, the college collected the students and staffs feedback through a Google form. Every year, at the end of the program, the feedback forms are distributed to the students to know about their feedback. Opinion from stakeholders is received on curricular and all other facilities in the college. Moreover the feedback is analyzed both on quantitative and qualitative conclusion of infrastructure and teaching learning methods. They were recorded in the oral and written feedback in various forms and actions initiated to bridge the gap to them. The feedback collected from the Google form itself has pictorial interference and has been taken for immediate reporting to the administration. The data collected from paper feedback is analysed using an excel spreadsheet (a simple percentage analysis is conducted). The academic year 2019-20 feedback received were analysed and the reports represented the status of the various stakeholders, parents, alumni, and students. Summary of Feedback Alumni: The Alumni of Krishnasamy College of Education for Women appreciated the 2 year B.Ed. Curriculum of Pondicherry University by stating it was excellent (85 Percent). 96 Percent of the alumni expressed satisfaction for the depth of the course content. 96 Percent of the alumni marked excellent for the 16-week internship. 97 Percent marked excellent for the EPC courses and a one-month visit to schools, innovative centres, community centres, and educational resource centres. Parents: 48 Percent of the parents marks were good for a 2-year B.Ed. programme. 63 Percent of the parents marked their visits as good. 75 Percent of the parents marked good for 16 weeks of internships in schools. 84 Percent marked good for college timing. 94 Percent marked good for the Pondicherry University Examination pattern. Employers: 90 Percent of employers marked it as excellent for the 16-week internship programme and 1 week visit and performance of the student teachers. Students: 94 Percent of the first-year student teachers were excellent at the curriculum. 100 Percent of the student teachers expressed 'excellent' for the internship period and visit. 90 Percent of the first-year student teachers marked 'excellent' for the ICT-based methodology. 100 Percent of first year and second year student teachers marked 'excellent' for the EPC courses.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	50	40	34
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	34	0	13	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	10	14	2	1	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The administration encourages the faculty members to act independently in academic aspects. Moreover, faculty members are linked with sister institutions where they share their new knowledge in curriculum and professional development. This information is shared with the college student-teachers with the help of the mentor-mentee scheme. The college has a mentor-mentee scheme in which each staff member is allotted 5-7 students to assist with their academic activities. The student-teachers are left with fear because they share their views, raise their doubts, and ask their respective mentors for advice. Every evening, half an hour to one hour is dedicated to peer-team discussion and remedial teaching where the mentees are allowed to interact with their mentors. In this session, the mentors also share their work with other mentees. The mentor-mentee scheme was implemented based on the academic performance of the students and grouping was made based on their test scores (i.e.) Planned class teaching and intensive interaction with the students enable the teachers to identify slow and advanced learners who are then given assistance by way of personal guidance to improve their academic competence. Remedial teaching and peer tutoring classes are conducted for the benefit of student-teachers, especially slow learners, who improve their academic performance with the help of their mentors. Remedial Teaching: In the institution, remedial teaching classes are organised into two types, such as formal and in-formal settings. And in every remedial class, the mentor, along with the subject teacher, initiates the discussion on the day's topic from the perspective or pedagogical subject course paper and students reflect their views. The concerned faculty members moderate that session and reflect on the respective courses. It is one of the best methods to ensure academic knowledge among the student-teachers from low to high levels. The mentor always motivates the student-teachers in such a way that they feel free to express their grievances and get them rectified in each course. Peer group teaching: Apart from the remedial teaching, the peer group discussion is conducted. Peer group discussion/teaching is encouraged for student-teachers to assist one another in preparing academic activities, like a microteaching practice, in which every student was offered opportunities to learn from their peers. They utilise these hours to make lesson plans and practise teaching with the help of their peers. These peer group discussions were conducted in a classroom setting or informally. All the Student-teachers were benefited. On some occasions, the student seminar is organised for all the perspective and pedagogical courses. In every session, the concerned subject faculties acted as the co-ordinators and moderated the sessions. At the end of the session, the moderators shared and reflected about their views on the topic or course.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
64	13	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	13	0	3	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	BEd1	Second Year	10/06/2019	02/10/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The student-teachers learning abilities and their academic performance are regularly checked by conducting various tests and assessments. The formative and summative assessments are carried out according to the Pondicherry University curriculum and norms. Apart from the paper and pen examination, the student teachers are often assessed through active participatory field engagement, tasks and assignments, student-seminars, presentations, etc. These assessment activities are conducted periodically for every course paper, such as Perspective, Pedagogical, EPCs, Yoga and Health, etc. The college has a curricular execution committee that looks after all the examination work. The committee usually conducts the continuous comprehensive evaluation, also known as the content test, unit test, and model examination, at the end of every academic year. The test dates are well publicised and mentioned in the academic calendar. In the first half of the academic year 2018-19, these continuous assessments were carried out as per usual mode. These tests are centralised and received answer scripts are distributed to the respective subject teachers. The concerned subject teachers are involved in the process of evaluation and give feedback based on the test performance. The valued answer scripts are discussed by the faculty members for the academic improvement of student-teachers. Hence, in the academic year 2018-19, the Practicum and Assignments, content tests, class tests, periodic unit tests, and model examinations were conducted systematically in both regular and online mode.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year, the academic calendar is prepared by the academic planning committee for the implementation of the academic programme and other activities. The college academic calendar is the foundation for directing and suggesting document for the annual activities curricular, curricular and other activities of the College. All the academic planning, governing council

meetings, IQAC meetings, staff meetings, days of events, important national and international days, commencement of the academic year, days of school visit, field visit, teaching practice, teaching practice review meeting, model examinations, community living camps, annual day, sports day, etc. are meticulously listed in the calendar. The academic planning committee plans and executes all the events mentioned in the calendar. The Institution adheres to the academic calendar for the conduct of all programmes and Continuous Comprehensive Evaluation (CCE). Furthermore, the curriculum, syllabus, regulation, internal and external marks details, curricular and co-curricular activities, and theory and practical courses for the academic year 2018-19 were also mentioned. The calendar is made based on UGC and Pondicherry University and School Academic Calendars and this ensured that there all the programmes were held. If any programme scheduled for that particular day could not be conducted and it can be conducted later on a convenient date. A few programmes and events mentioned in the academic calendar for 2019-2020 were: • B.Ed., classes commenced on 13th August 2018. • The first spell school internship programme was from 10 September to 9 November, 2018 and the second spell was from 12 November to 11 January 2019. • The first spell review meeting was held in the month of October 2018 and the II Spell review meeting on 22nd December 2018. • First Year B.Ed. School Engagement and Internship was from 30th Oct to 4th Nov 2018 • Engagement with field visit was arranged in the month of December 2018 and January 2019. • 4th December 2018 to 9th December 2018 -- Community Living Camp • The First Model Examination was conducted from 26th Nov, 2018 and second model examinations were conducted from 28th Jan, 2019 for the first year B.Ed. students. • The First Model Examination was conducted from 11th Feb, 2019 and second model examination was conducted from 27th Mar, 2019 for the second year B.Ed. students. • With the aim of preparing the student-teachers for the University Exam, the Second Model Test for I II Year B.Ed., Student-teachers was conducted from 5rd April to 16th April 2019 in the college campus. The test papers were assessed and feedback were given in order to make students familiar with the answers. • The Last Working Day of the academic year was 10.05.2018 as per the academic calendar 2018-19. • The University Examinations for the second year students commenced from 02.05.2019. • The University Examinations for the first year students commenced from 30.05.2019

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://kcedn.org/admission.htm>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BEd1	BEd	Education	30	30	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://kcedn.org/naacagar.htm>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on "Sustainable Development of Students and Teachers through Constructivist Approach"	Education	23/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Co-operative Society	Stationeries	Faculty and Students	Stationeries	Service	22/08/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	3	3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	5

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	17	Nill	Nill
Presented papers	2	1	Nill	Nill
Resource persons	Nill	4	Nill	Nill

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swaach Bharat Summer Internship	DHTE Pondicherry	9	34
Special programme on AvoidSingle Use Plastics	Godrej Conusermer Ltd	9	34
Community Development Programmes	Godrej Conusermer Ltd	9	45

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swaach Bharat Summer Internship	Students Certificate	DHTE in collaboration with	34

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Non-Government	Godrej Private Ltd	Community Development Programmes	12	64
Government	DHTE Pondicherry	Swachhta Bharat Summer Internship	10	34
Government	DHTE Pondicherry	Adoption of Village, Varkalodai - Co-ordination with local village leaders - development of good rapport with local people	13	34
Government	DHTE Pondicherry	University Social Responsibility (USR)	10	64
Government	DHTE Pondicherry	Dengue awareness Creation Programme	10	64
Government	DHTE Pondicherry	Traffic Management for Temple Fire walk function in the adopted village.	2	64
Government	Pondicherry University	Awareness Creation Programme on Road Safety in the Adopted village areas	12	64

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
School Internship	Students	Self	120

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Teaching Competency	School Internship	Prof. Annusamy Higher Secondary School, Bahour, Puducherry	10/09/2018	13/01/2019	5
Teaching Competency	School Internship	St. Joseph High School, Kirumampakkam, Puducherry	10/09/2018	13/01/2019	4
Teaching Competency	School Internship	Shree Vani Vidyalaya High School, Murungapakka m, Puducherry	10/09/2018	13/01/2020	3
Teaching Competency	School Internship	Krishnasamy Mem. Matric. Hr. Sec. School, Cuddalore - 607 001.	10/09/2018	13/01/2019	7
Teaching Competency	School Internship	Krishnasamy Matric Hr. Sec. School of Excellence, S.Kumarapuram, Cuddalore.	10/09/2018	13/01/2019	7
Teaching Competency	School Internship	Krishnasamy Vidyanekethan, S.Kumarapuram, Cuddalore.	10/09/2018	13/01/2019	3

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Pondicherry	22/11/2018	University Social	46

University		Responsibility-value development	
Godrej Private Ltd	01/11/2016	Community Development Programmes	45
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1550000	1638308.09

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Others	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ILIBRARIAN	Partially	lite	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7638	897036	130	21005	7768	918041
Reference Books	202	15640	32	2600	234	18240
e-Journals	1	5000	0	0	1	5000
Journals	14	12680	0	0	14	12680
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
All staff	Study material updated	website	18/07/2018
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	27	20	20	0	0	2	0	80	3
Added	0	0	0	0	0	0	0	0	0
Total	27	20	20	0	0	2	0	80	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Study Material	http://kcedn.org/econtent.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
900000	951936	650000	686372.09

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has adequate infrastructure and it meets the infrastructure norms and facilities stated in the regulation of NCTE, Pondicherry University. The College has 8.54 acres area of land with safety features and serene location. It has high rising compound walls for security reasons. The campus has two main blocks namely A, B. Building Block A has all facilities such as classrooms (lecture halls), Integrated Resource Centre, Library and reading hall, ICT resource centre, office room, Staff room, principals room, language laboratory, curriculum laboratory physics, chemistry, biology, Drama Art and Craft Resource Centre, Common room etc. Building Block B has lecture hall, Seminar hall and large multipurpose hall, toilet for persons with disability (PWD), co-operative society, yoga health and physical education resource centre. Procedures and policies for maintaining and utilization of physical resources: The academic resources such as laboratory, classroom, library, e-resources, journals, stationery requirements for examination, distribution of textbooks from co-operative and Physical resources such as sports material, computers, photocopier, generator, inverter are updated frequently by keeping Stock register and by allotting to in-charge who are assigned. The stock register is updated for every Purchase or replacement or internal transfer within sister Institutions. Moreover, the academic communication and relevant source are entered in the inward register before it is distributed to the concerned section/person. Similarly, the outward registers are also maintained. Library: The library books are organized and maintained by the principle of Colon Classification schedule. 7800 books, and 16 national and international journals

and e-journal were available for the academic year 2018-19. Students and staff are allowed to visit library during the college timings. Each student can take 2 books and each staff member can take 10 books for their reference. Student can return or renew it on the 14th day of issue and staff can return or renew the books borrowed on the 30th day of issue. If the students or staff members lose the book which they borrow from library, then they are advised to buy the same book and return to the College library. The library has a book stock room area, reading hall and reference section for reading purpose where, the daily newspapers and magazines are available. Laboratories: There are 6 laboratories such as Integrated Resource Centre, ICT resource centre, language laboratory, curriculum laboratory physics, curriculum laboratory chemistry, curriculum laboratory biology. All the laboratory materials are listed in the respective stock register. The stock register is the evidence for entering the item purchased with price of the item. The stock register is updated whenever any material/item is moved or damaged or replaced. Apart from the stock record entry, every year internal audit is done to check the material availability status. General Physical Resources: Proper annual maintenance contract for various equipment such as computers, photocopier, electric generator and UPS inverter is done. The devices are checked monthly once by the concerned person and a detailed report is given. The college has appointed an electrician who maintains the electrical works.

<http://kcedn.org/facilities.htm>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student welfare	64	65000
Financial Support from Other Sources			
a) National	SC - scholarship	1	36000
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	28/01/2019	64	Self
Yoga and Health Education	28/08/2018	34	self
Guidance and counselling	04/09/2019	64	self
Soft skill development	27/08/2018	64	self

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2018	career counselling	34	34	0	0
2019	TET Coaching	30	30	2	20
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
3	24	3	Various schools	20	17
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	4	B.Ed	Education	various Institutions	M.A and M.Sc.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	College	64
cultural activities	College	64
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student representative election is conducted every year at the beginning of the academic year. The student representative election was conducted on 21st August 2018 for the academic year 2018-19 to elect students Chairman, Vice chairman, Secretary, Joint - secretary, Co-operative secretary and Co-operative Joint-secretary from both first year and second year B.Ed., by voting method and preferential voting method. These students form a council and were successfully done their roles. THE DETAILS OF STUDENT SELECTION WITH PEDAGOGICAL SUBJECT WISE (2018-19),

- Tamil Pedagogical Subject: E. Sivaranjani First Year S. Suriya Second Year.
- English Pedagogical Subject: M. Farhana Kahnam Second Year D.Pritha first Year
- Mathematics Pedagogical Subject: S. Shobana Priya First Year E. Kalvikarasi Second Year
- Physical Science Pedagogical Subject: P. Gayathri First Year V. Subasree Second Year
- Bio Science Pedagogical Subject: V. Shalini First Year E. Thesega Second Year
- Social Science Pedagogical Subject: K. Sabitha Second Year

OFFICE BEARER 2018-2019

1. E. Kalvikarasi Maths/Tamil CHAIRMAN
2. S. Shobana Priya Maths/English VICE CHAIRMAN
3. D.Pritha English/English SECRETARY
4. S. Surya Tamil/Tamil JOINT - SECRETARY
5. V. Subasree Phy.Sci/Bio.Sci CO-OPERATIVE SECRETARY
6. E. Sivaranjani Tamil/Tamil CO-OPERATIVE JOINT - SECRETARY

The student-teachers are involved in the curricular planning and co-curricular activities such as functioning Co-operative society, Green Gardening, the school internship program, field visits, literary and cultural competitions, sports competitions, etc. They actively participate in engagement with the field, tasks, and assignments related to theory courses. Moreover, the student development programmes are organised with the support of the student council. For the academic year 2018-19, a soft-skill development program, music classes, art and craft training, socially useful products training, home gardening training, smart interactive board training, national seminars, and various workshops for professional development and educational tours were planned. A few student-teachers council involved activities are

- Literary Competition: The College arranges literary competitions to expose students talents every year. The literary competitions (essay writing, elocution, poetry writing, and quizzing) are conducted and the prizes are distributed.
- Cultural Competition: The cultural activities - Solo dance, Group dance, Drawing, Solo song, Hand craft, Rangoli, Mono-acting, Mime, Drama, Painting, Poster Placard making and cooking competition are conducted every year.
- Vocal Skill Training: Music classes are organised for the students for their vocal skill development.
- SUPW Art and Craft: A special training is provided to the student-teachers for preparing Socially Useful Productive Work (SUPW), Art Craft practices and Home Gardening training by the expert.
- Sports and Games: The Institution organises an annual sports day every year to motivate the student-teachers to participate in the sports and games. During the academic year 2018-2019, the sports day was conducted from 20.03.2019 to 30.03.2019. Intramural Sports Competition- Indoor games (Chess, Carrom, Table Tennis) and outdoor games (Throw ball, Tennikoit), track events (100, 200, 400, 400 x 100 metre relay), and field events (Long jump, Shot-put, Discus, Javelin, Shuttle Relay) due conducted and the prizes are awarded to the winners every year on the annual day.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

400

5.4.3 – Alumni contribution during the year (in Rupees) :

3000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni association has been functioning in the college since 2006-07. As a continuous event the alumni meeting was held in the academic year 2018-19. The college chairman is the patron, the college principal is the chairman and one of the faculties is the secretary and 5 old students are executive members of the association. The general body meeting was held once in a year and decides the date for alumni meet. In the general body meeting, providing guidance for the students to appear in the competitive exams were discussed. All the alumni members were invited by posting invitation, registration was done by alumni association committee coordinator. Most of the student-teachers attend and gave their review and feedback about the college. They also share their experiences happily with their friends and faculties.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Krishnasamy College of Education for Women has a well-organized structure which is managed by the SSKRET trust. The management has a hierarchy of positions such as Principal, Administrative officer, Chief Executive Officer, and finally, the Chairman to review and evaluate the academic and administrative processes of the College. The Governing Body directs the organizations management systems, their implementation and continuous improvement. Apart from these, internally, the academic planning committee reviews the academic process and the finance administrative committee manages the administrative process. 1. Decentralization through Committees: The Krishnasamy College of Education for Women has rich educational practices, including academic as well as administrative. The College has a democratic organisational culture. The academic planning committee is directly responsible for coordinating all the faculty members for the academic and curricular development of the students. It also designates the Staff members for various committees. Seven committees were constituted in the academic year 2018-19. Each committee has a Convenor, Deputy Convenor, Co-ordinator and 3 members to carry out the work of the committee. They together plan the activities. The function of every committee in the Institution is well defined. All co-ordinators report to Principal, and the Principal monitors the effective functioning of these bodies. In the academic year 2018-2019, under Dr.R.Muthumanickam, Principal of the College, seven committees were constituted: Time Table, Attendance, CCE, Examination, Remedial Teaching and Academic Calendar Committee Placement, Employment, Career Guidance and Alumni Meet Committee National Seminar, Conference, Student Seminar, Linkage, Training and Project Committee Student Council, Assembly Arrangement, Value Development and Student Information Committee Publication, Library, Accreditation Process (NAAC, NCTE all) Committee Student Welfare, Women Students and Teacher Safety and Grievance Redressal Committee and finally the Extension Activity, Camp and

Educational Tour committee. Each committee was responsible for smooth functioning and overall development of the College. The work was distributed to the appropriate individuals or committees, and a staff meeting took place. The staff meeting is conducted on the 10th or 11th of every month, where the active process and upcoming events are discussed. The formal and informal arrangement and practices lead to decentralisation and participative management in a democratic organisational culture for setting the values and also planning, implementation, and achieving the vision. 2. Functions of Various bodies: The rules and regulations are stated in the college academic calendar as suggested by the Governing Council based on the Pondicherry University regulations and NCTE norms. The Chairman is the head of the institution the Principal is responsible for the college functions and growth, including administrative, academic, co-curricular, extra-curricular, and linkage. IQAC of the College is involved in developing a quality system to improve the academic and administrative performance of the College. The College has a grievance redressal committee which addresses genuine complaints, issues, and difficulties of students, staff and parents at an individual as well as College level. Students are encouraged to use the suggestion box to express constructive suggestions and grievances. This Committee resolves complaints and grievances with sensitivity and confidentiality.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The College has collaborations with nearby industry and institutions for the mutual benefit of the institutions. The few industries/institutions that collaborated with the college in the academic year 2018-19 were Godrej Consumer Products Ltd, Kattukuppam, Mahatma Gandhi Medical College and Research Centre, Pillyarkuppam, and Professor Annousamy Higher Secondary School, Bahour (government aided). In the academic year 2018-19, the Swatch Bharath awareness programme was conducted in association with the Godrej Consumer Products Ltd..
Teaching and Learning	IQAC also periodically conducts meetings for the purpose of enriching the teaching-learning process and methodology of teaching. As discussed in the meeting, all the staff members develop notes for the lessons. They also prepare unit-wise synopsis that are distributed to the student-teachers before teaching. It is the flipped Classroom strategy, where students get the knowledge before they attend the teaching session and effectively present, discuss what they learn or have knowledge.

<p>Examination and Evaluation</p>	<p>The curricula execution committee follows up the examination, teaching practice, and evaluation work. It also arranges remedial teaching for slow learners. As stated in the academic calendar, a teacher has the freedom to conduct a class test. Every teacher in each course has conducted two or three class tests. Similarly, the unit wise tests are conducted with respect to the weightage of the units, as it was 10 units for the full paper and 5 units for the half course. Apart from these tests, two model examinations are conducted. The first model is conducted after 50 Percent of the syllabus is completed. The second model examination is conducted after the completion of 100 Percent of the syllabus as per the university examination pattern.</p>
<p>Research and Development</p>	<p>The institutions management encourages the teaching staff members to attend the various programmes and also provides facilities for their extension studies or Ph.D. In the academic year 2018-19, the CEO of the college motivated the staff members to publish their research articles in the reputed journals. Moreover, the staff members use the student-teachers to conduct the survey and also teach them about action research, which is useful for their teaching-learning process as teachers. The research articles published by the teachers are listed on the college website at http://kcedn.org/researcharticle.htm.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college library has more than 7847 books and 16 national and international journals with reading hall facilities. Students can take out 2 books and renew them after 14 days. Staff members can take out 10 books and the renewal period is 30 days. The physical infrastructure is enriched with needs-based. The computer laboratory, and ICT integrated Resource Centre were updated with software in the academic year 2018-19.</p>
<p>Human Resource Management</p>	<p>The 2 Year B.Ed., programme has 10 staff members as per NCTE and Pondicherry University Norms. The staff members are appointed after an interview conducted by the university-nominee. In the academic year 2018-19, all the staff members were available as per the norms of NCTE.</p>

Moreover, the staff members are advised to attend the college without taking leave. There is an alternate timetable, which is made to manage teaching hours in the place of leave granted to a particular staff member.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>According to the IQAC meeting for the academic year 2018-19, the students and teachers attendance were maintained in a systematic order. The circulars are displayed in both hard and soft copies for both staff and students. The administrative function of the College carried out using mail communications system. The major tasks of the college are carried out using computer applications such as Excel, Word, etc. All the information and updates about the College are displayed in the college website. Issues of Transfer Certificates and Bonafide Certificates are done with printed forms. Whatsapp group is used to communicate administrative information to both staff and students.</p>
Finance and Accounts	<p>The College has a Finance and Accounts Section and has implemented e-governance as per government instructions. The employees salary is deposited directly into his or her bank account. The e-banking system is used to maintain the acquaintance and employees have provident fund (EPF). The college also offers Employees State Insurance (ESI) to all workers. Moreover, all the transactions above the minimum level are paid by RTGS or cheque only. The audit statements are maintained by specialised software. TAX was paid and maintained in digital form. The TDS maintenance is done electronically.</p>
Student Admission and Support	<p>The students are admitted by an interview and after certificate verification. 34 students were admitted for the academic year 2018-19. Once, the students are admitted to the program, their profiles and details are maintained electronically, in excel format. The college pays the amount for the special BULK-SMS package from dial4sms.com annually. All the announcements and circulars are sent through SMS. The student-teachers</p>

	attendance was collected through biometrics during the academic year 2018-19.
Examination	Continuous Comprehensive Evaluation, Practical Examination, and Model Examination are conducted periodically, and students marks are maintained and analysed with Excel. The university examination application, registration, issuing of the hall ticket, and payment are carried out exclusively online.
Planning and Development	The college IQAC meeting for the academic year 2018-19 insisted for quality enhancement of the institution by imparting additional program along with the course content through various teaching methodology. The college advises carrying out the teaching-learning process with the help of ICT, and staff members regularly use smart-board and computer laboratory regularly. The teachings in the regular classes as well as the lesson synopsis for various courses (printed form) are given to the students well in advance for effective curriculum transaction.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Special Training on the Regulation of Traffic Rules	Special Training on the Regulation of Traffic Rules	24/10/2018	24/10/2018	11	4
2019	Central Sector Interest	Central Sector Interest	27/10/2018	27/10/2018	10	2

	Subsidy scheme	Subsidy scheme				
2019	Krishnasamy Paadasala expo-2019	Nil	23/01/2019	24/01/2019	11	Nil
2019	National Seminar on "Sustainable Development of Students and Teachers Through Constructivist Approach	National Seminar on "Sustainable Development of Students and Teachers Through Constructivist Approach	23/04/2019	23/04/2019	13	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Seminar on "Sustainable Development of Students and Teachers Through Constructivist Approach	11	23/04/2019	23/04/2019	1
Teachers Educators - The Ardent Researchers	6	09/12/2019	13/12/2019	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	0	11	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Fee concession to their children in sister concern schools. • Free transport facilities • EPF • Loan facilities • Group Insurance, , 	<ul style="list-style-type: none"> • Fee concession to their children in sister concern schools. • free transport facilities • EPF • Loan facilities • Group Insurance, Festival 	<ul style="list-style-type: none"> • Free transport • Subject books are provided freely through book bank • Medical facilities • Campus interview

Festival Bonus, ESI

Bonus, ESI

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has an internal and external auditing mechanism. Every financial year, the budget is prepared which includes recurring expenses such as salary, electricity, internet charges, maintenance costs, stationery, consumable charges, transport charges, and non-recurring expenses like lab equipment, furniture, and other expenses. A permanent accountant has been appointed to audit income and expenses regularly. The internal audit is carried out regularly. All the internal recurring and non-recurring vouchers are audited by an external chartered accountant annually as per government rules. The auditor ensures that all payments are duly authorised after the audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individual	30000	Endowment Amount
No file uploaded.		

6.4.3 – Total corpus fund generated

6149670.09

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Administration and Sister Institutions	Yes	Principal
Administrative	Yes	Administration and Sister Institutions	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The inaugural function for the 2018-19 batch was celebrated on August 13th, 2018. On the same day, a parent-teacher association meeting was conducted. Discussions were held with members of the parent-teacher association to get suggestions for quality improvement aspects. 2. The college organises a special programme where parent-teacher association members are invited to participate in that program. The five days of community living camp were conducted in Manapattu, Varkalodai, and Kanniyakoil villages from 4th December 2018 to 9th December 2018 under the caption Water Conservation. Various programmes were organised with the involvement of parent-teachers association members, local leaders, and local people. On that day, special lectures and a homoeopathic medical camp were conducted. 3. The University Social Responsibility programme for the academic year 2018-19 was organized with the help of the student-teacher association.

6.5.3 – Development programmes for support staff (at least three)

Professional development and administrative training programmes are organised for the welfare of teachers such Special training programmes, Yoga training, Relaxation programmes, etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The composition of IQAC was reconstituted in the academic year 2018-19 2. The AQAR for 2018-19 was prepared to be submitted to NAAC. 3. The first IQAC meeting for the academic year 2018-19 was conducted on July6, 2018. 4. The second IQAC meeting was organised on 04.11.2019 and the third IQAC meeting was conducted on 03.02.2019

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Soft skill development Programmes	06/07/2018	22/08/2018	24/04/2019	64
2018	University Social Responsibility (USR) - "Dengue Awareness Programme	06/07/2018	27/10/2018	10/04/2019	39
2018	Gender Champion Representative Election	05/11/2018	08/11/2018	08/11/2018	64
2018	The Eighth Graduation Day	05/11/2018	23/02/2019	23/02/2019	142
2019	National Seminar on "Education in the Digital World"	27/02/2019	23/04/2019	23/04/2019	250
2018	Swachh Bharat Summer Internship (SBSI)	06/07/2018	08/07/2018	08/07/2018	39
2018	Staff Secretary selection	06/07/2018	10/08/2018	10/08/2018	12

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Champion	08/11/2018	10/04/2019	70	4
Women's Day celebration	06/03/2019	08/03/2019	70	4
Drama on "Women Empowerment"	07/02/2019	07/02/2019	40	4
Awareness Program on the "Girl Child Safety and Security"	07/02/2019	07/02/2019	40	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The environmental consciousness among the faculty members and student is highly helping to reduce power consumption in the college. Everyone is very conscious to switch off the light and fan whenever they are leaving the rooms. All the apparatus and instruments are switched off when there is no need for use. The water motor is checked to result in wastage of excess water in the overhead tank. LED bulbs are used in classrooms and other rooms to conserve energy. All the classrooms are in 8 acre campus with number of windows and doors. Therefore, during the day time the power consumption is largely reduced. All the rooms in the college are airy because the college is just 3 kms away from Bay of Bengal. After 12 pm the strong winds from the Bay of Bengal help us in not using the fans. The college has proposed to bring solar energy.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	1	5	02/07/2018	30	Internship	<ul style="list-style-type: none"> • Awareness Creation on Cashless Transaction • Drama - Save Girl Child: Ways to Safety Security • Door to Door Awareness - Home Gardening Organic Vegetables • Door to Door Awareness - Save Water • A Training Programme on Dustbin Making: Bio-degra 	44
2018	1	5	05/12/2019	5	Community Living Camp	<ul style="list-style-type: none"> • Dental Camp • A Special Lecture on 'Organic Farming' • Awareness Rally - Dengue Protection - Pinnachikuppam, Sarkasimedu • A Special Programme - Protect 	43

						ion for Legal Awareness Camp for Senior Citizens • A Special Lecture on 'Disaster Managemen t'	
2018	1	1	24/10/2018	1	Traffic Managemen t	Traffic Managemen t for Temple Fire walk function in the adopted village.	50
2019	1	1	11/02/2019	3	Community Developme nt Progra mmes	The college is mainta ining a close rel ationship with the neighbori ng higher education instituti ons, schools and other social and business organizat ions. A variety of community developme nt progra mmes were undertake n jointly in collab oration with Godre	70

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Academic Calendar	29/08/2018	The academic calendar describes all the academic and other programmes in details along with the syllabi and learning outcomes. It is helpful to both students and teachers.
Krsih Chronicle - Newsletter June-December Edition	29/01/2019	The college publishes college newsletter Krish Chronicle as half-yearly. Published newsletter were hosted in the the college website, http://kcedn.org/newsletter.htm
Krsih Chronicle - Newsletter January - May Edition	18/07/2019	The college publishes college newsletter Krish Chronicle as half-yearly. Published newsletter were hosted in the the college website, http://kcedn.org/newsletter.htm

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
University Social Responsibility (USR) - "Dengue Awareness Programme	27/10/2018	17/04/2019	123
Orientation programme on "Central Sector Interest Subsidy Scheme	27/10/2018	27/10/2018	64
Community Living Camp	05/12/2018	09/12/2018	120
Awareness creation on Eradication of Untouchability in the society	06/02/2019	06/02/2019	73
National Seminar on "Sustainable Development of Students and Teachers through Constructivist Approach"	23/04/2019	23/04/2019	250
The Mother Language Day celebration	12/02/2019	12/02/2019	75
Swachh Bharat Summer Internship (SBSI)	02/07/2018	31/07/2018	39

Independence Day celebration	15/08/2018	15/08/2018	75
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solid waste management: The College maintains the solid waste management process by collecting and treating solid waste into usable waste. It has constructed a biodegradable waste pond on the campus where the solid waste can be changed and used as a valuable resource in the form of manure or natural fertilizer. The same manure is utilized to develop the green garden, every year. Liquid waste management: The liquid waste is converted into usable water in the form of water to the garden. Rain water harvesting: There is a rainwater harvesting technique to harvest rainwater from roofs and other above surfaces and stores for later use. The collected water is used for gardening. So, during the summer hot days, this harvesting of rainwater can be technically used to solve the problem of water scarcity. Plastic free campus: The College is a plastic free campus and provides facilities for alternative to usage of plastics such as stainless tumbler, plates while conducting various program (seminar, camps etc). Planting of saplings: The college gives opportunity (providing sapling) to both staff and student-teachers to plant the saplings in and around the college during all the national days and local festivals.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The Krishnasamy College of Education for Womens principal purpose is to provide high-quality education, hence the college has worked hard to maintain the best administrative and academic processes. It has also moved closer to its goal of becoming a Centre of Excellence in Teacher Education. It establishes a conducive teaching-learning environment with a variety of impetuses to help students attain academic excellence. The college has a list of best practises, including publishing the college newsletter Krish Chronicle, the academic calendar, and journal publications, undertaking projects, conducting national level workshop/seminar and awareness programmes, conducting extension activities for the society, promoting staff welfare schemes, arranging peer tutoring and remedial teaching, organising student council and leadership development activities, conducting special training programmes, and so on.

----- Institutional Best Practices - I

1. Title of the Practice I: Developing the Habit of Organic Vegetable Garden in House and Schools

2. Objectives: The following are the objectives of Setting up Organic Vegetable Garden

- To promote organic vegetable farming in the schools and college campus, at home and in the neighbourhood villages and to achieve sustainable development for the welfare of the people and society.
- To promote the importance of organic vegetables
- To learn the preparation of natural fertilizer -- PanchaKavya
- To be a lead teacher in the school or in the college during their professional life as an eco- friendly person to teach the importance of natural fertilizers and organic vegetables.

3. Context: The Organic Vegetable production practice is being followed in the Institution since 2014. Every year students' are given training on how to grow vegetables in todays world which is in the hands of chemicals and fertilizers. We all consume vegetables that are laden with hazardous chemical pesticides. This creates health problems in diverse forms. Keeping this is mind, the College organizes home gardening and organic vegetable production every year thereby educating the youth to maintain home garden and produce organic vegetables to make them self-sufficient.

4. Practice: The first year students of B.Ed. programme is been trained by the expert Mr.S.Parthiban, the Agricultural trainer cum Ex-ward member from Kattukuppam to set up organic vegetable garden

in the college campus. He also demonstrated on how to prepare the natural fertilizer Pancha-Kavviya in order to protect the plants from the pests. Seeds required for setting up the gardens are provided by the College. The student-teachers are responsible for maintaining the garden. Utmost care is taken to avoid the use of chemical fertilizers and pesticides. Seeds of transplanted crops like Tomato, Brinjal, Ladies Finger, Beans, Snake Guard, Bitter Guard, Bottle Guard and Chilli were sown in nursery beds one month in advance by drawing lines. After sowing the seeds, the top soil was covered by dusting 220 grams of Neem cake to save the seeds from ants. About 30 days after sowing, the seedlings of tomatoes are removed from nursery and transplanted along one side of the ridges with a spacing of 30-40 cm. For brinjal and chilli the duration is about 40-45 days. The plants should be irrigated immediately after planting and again on 3rd day. The seedlings were watered once in two days in the earlier stages by the concern group of students and then once in 4 days later. The students took care of the plants by using natural fertilizer. They used the natural fertilizer -- Panchakavya prepared by them.

5. Evidence of success: The faculty members and the student-teachers have benefited from this initiative by setting up organic vegetable garden thereby instilling the importance of consuming organic vegetables and their related health benefits to their friends, relatives and family members.

6. Problems encountered: Initially, the faculty members and student teachers were worried about consistency in maintaining the garden. They were doubtful about the quality of seeds and also about the expenses to be incurred.

----- Institutional Best Practices - II

1. Title of the Practice II: Involvement of Local People and Resources in the Development of places around the College

2. Objectives: The college joined hands with a. Godrej Consumer Products Ltd., the Swatch Bharath awareness programme was conducted in association with the Godrej Consumer Products Ltd. b. The Mahatma Gandhi Medical College and Research Centre, Pillyarkuppam, and c. Professor Annousamy Higher Secondary School, Bahour (Government Aided).

- To sustain environmental cleanliness, by avoiding single use plastics
- To ensure planting of more trees thereby creating more oxygen and pollution free environment
- To ensure healthy living of people by keeping the surrounding clean
- To use toilets for their natural calls
- To educate them not to litter in their living space

3. Context

- The purpose of this initiative is to make the public aware of degradation of soil, air pollution, water conservation, healthy living for a better tomorrow etc.,
- Making the public aware of unhealthy practice and environment is the prime goal behind .
- It helps them to understand the perspective of life in a better way and lead a successful life as a responsible citizen.

4. The practice

- To commemorate the importance of days (environment, health, UN days etc.), programmes are arranged based on the availability of the institution/industry accepted to collaborate with us.
- The student-teachers of both I and II year B.Ed., course along with faculty members and collaborating institution/industry carry out the programme in a structured way based on the theme / days celebrated

5. Evidence of Success

- This practice has proven to be success, which is witnessed in the behavioural change of the public in the adapted villages. We could see taps closed depicting water conservation, non-littering of garbage in the surroundings, healthy practices like following healthy diet, walking etc., to keep them fit.

6. Problems Encountered and Resources Required

- Initially we did not receive co-operation from the villages where these awareness programmes were conducted.
- People were hesitant to avoid using plastic.
- Due to repeated visit and guidance, we could bring some change.

----- Institutional Best Practices - III

1. Title of the Practice III: Program for Development of Values (Morning assembly - prayer, flag hoisting, thought for the day, news reading, , organization of student development activities and orderliness in laboratories etc.,) (Related activities -- keeping the footwear in an orderly manner outside the lab and library, ensuring the switching off of lights, fans etc.,

immediately after class is over, maintaining plastic free, greenery and flowery environment in the college campus, student council for the development of leadership, involvement of all the students in their personality development through the development of required values through these processes) 2. Objectives: The following are the objectives of conducting this program • To develop a feeling of unity and mutual help • To understand the essential of values required for leadership development • To ensure saving of energy in the college • To keep the college campus clean both in inside and outside the classrooms • To build confidence to lead in the personal and professional life • To reward achievers and encourage them to do better • To create a green and clean environment • To create a feeling of belongingness 3. Context • The programmes enable young people to explore and put into practice a wide spectrum of values with the potential to enrich their lives. • It helps them to understand the perspective of life in a better way and lead a successful life as a responsible citizen. • To be a role model and inspiring teacher in their teaching profession. 4. The practice • The student-teachers are gathered in the playground for assembly sharp at 9:30 am everyday. It is the student-teachers who conduct the assembly. The student-teachers are grouped as per their pedagogy subjects. Each group is in-charge of conducting the assembly everyday. The student-teachers take turns among themselves to perform the different activities like prayer song, thought for the day, Thirukurral, English news, Tamil News, speech on women achiever once in a week and speech by staff members on important national days. Flag hoisting on Mondays by staff members on rooster basis. • The college also develops the habit of green gardening in the premises by allotting students in group to take care of saplings which they have planted. 5. Evidence of Success • Students exhibit discipline which is evident from their behaviour • Students have built confidence. • Student-teachers exhibit their leadership quality in various programmes arranged in the college where they are solely responsible. • Enhanced social interaction during programmes conducted in and out the college. • The college campus is green which provides fresh air for the healthy living of the student-teachers and staff members. • No classroom is left with fans and lights on when students are not there. 6. Problems Encountered and Resources Required • Training was initially challenging for the student-teachers for the needed purpose. • They were so reluctant to come out of their shell

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://kcedn.org/naacagar.htm>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A good performance management system works towards the improvement of the institution in terms of its achievements towards the overall organisational mission and vision. Effective welfare Schemes for teaching and non-teaching staff: The Staff Development Committee of Krishnasamy College of Education for Women, meet frequently and discusses the needs and queries if any, of both the teaching and non-teaching staff. At the beginning of the year 2018-19, the feedback and suggestions of staff members were collected and discussed in the staff meeting. Based on the feedback and suggestions, the academic planning was organized. Moreover, the management gets direct and written feedback from each staff member for upcoming year planning at the end of the previous year where the requirements of the staff members are fulfilled. Apart from this, the staff development committee takes care of all the needs of teaching and non-teaching staff. The institution consistently inspires staff and provides a platform for methodological skill development, multidisciplinary scheme development, and

ethical and human value development. It provides for ethical and moral value-based self-development to meet the challenges of the dynamic teaching-learning environment. Hence, the institution has a collaborative and interactive work culture. The College motivated the non-doctoral staff members to get enrolled for part-time Ph.D. in the year 2018-19. Three staff members attended the Ph.D entrance examination based on the encouragement given by the management. Namely Mrs. K. Jothiprabha Music instructor, Mrs. D. Jansi Rani, Assistant Professor, Mrs. N. Lakshmi, Assistant Professor and Mrs. A.S. Melan Assistant Professor. The College offered special leave for those pursuing Ph.D. To honor the staff member's academic and extension activities, their achievement were posted in the faculty details of the college website. The staff development committee arranged series of faculty development program in the year 2018-19 internal and external speaker. Moreover, the Institution provides quality higher education through holistic training and skill development workshops, focusing on preparing for classroom (offline/online) lectures and accessing the open journals. In the academic year 2018-19, the college periodically organised training programmes in the ICT applications and tools in higher education, which has been strengthened in multiple dimensions. The Governing Council meeting was organised where the teaching-learning processes, quality improvement of the college and also staff and student development schemes were analyzed and the suggestions of the members were carried out in the upcoming days. The areas of discussion were (i) Teaching, Learning, and Evaluation related activities (ii) Co-Curricular, Extension, and Professional Development related activities and (iii) Research Publications and Academic Contributions. The college offered staff welfare scheme to both teaching and non-teaching staff such as Employee Providential fund, Maternity benefits as per norms, Child Care leave, and free transport. It also provides Staff Welfare fund, Salary Advance to needy staff members on festival season and free uniforms for women staff. It also organizes every day Yoga classes in the morning assembly, special training and refresher courses were organised frequently for the benefits of the staff members. For the refreshment of both teaching and non-teaching staff members, the College arrange tour for them.

Provide the weblink of the institution

<http://kcedn.org/activities.htm>

8. Future Plans of Actions for Next Academic Year

1. Implementing New Program: The College is presently offering 2 year B.Ed. Programme with six pedagogical subjects namely Pedagogy of Tamil, English, Mathematics, Physical Science, Bio-science, and Social Studies. Propose to introduce one more pedagogical subject (either Commerce or Computer science) in the next academic year. This proposal is forwarded to the management for seeking their approval. 2. Offering Certificate course: The college attempts to provide add on courses and certificate courses for both the students and staff members for their professional development. In this regard, the college collaborates with Mahatma Gandhi Medical College and Research Centre and plans to offer atleast one course per year. 3. Teaching and Learning process: The change in teaching-learning process is inevitable. Hence, the college has planned to arrange special training for the faculty members to access and familiarize them in using electronic gadgets. 4. Implementing Skill development programme/seminar/workshop: The College has planned to conduct special programme to develop the professional skills of both the teacher and the students. In this regard, the seminar and workshop committee has proposed the programmes to be conducted for the academic year 19-20. 5. Implementing Physical Resources: To develop the infrastructure based on the suggestion and feedback received from different stakeholders, the college proposes to upgrade the solar power plate, Internet speed and install water purifier for which quotation for RO plant has already been received. 6. Purchase of new books for library: In order to run the new 4 Year integrated B.Sc.B.Ed.

programme, a list of textbook and reference book for integrated Physics, Chemistry, and Mathematics subjects is collected from all the teaching staff in order to purchase the required books. The new books for B.Ed. programme is also added in the purchase list as usual. 7. Extending of Transport facilities: For the easy commutation of student-teachers of the new programme and additional intakes for the existing programme, the college has planned for the more transport facilities for the next academic year. New bus has been requested from the management. 8. Upgradation of Laboratory: The new 4 Year integrated B.Sc.B.Ed., programme needs the laboratory equipment's to conduct Physics and Chemistry experiments. Hence, the concerned staff members were instructed to submit the list of requirements for the labs and the list was sent to three scientific suppliers. 9. Admission process: The new programme 4 Year integrated B.Sc.B.Ed., is not familiar in this surrounding area, hence the college has planned to advertise about the program through various modes and media.